

### Log frame Priority 3

#### Annex 1

LOGFRAME PLANNING MATRIX FOR Project Fiche		Programme name and number <b>PHARE 2006/018-147.01.03</b>	
<b>Name of the project</b>		Contracting period expires November 2008	Disbursement period expires november 2009
Priority 3: "Supporting the public administration reform through the improvement of the public policy formulation process."		Total budget : <b>4 M€</b>	Phare budget <b>4 M€</b>
<b>Overall objective</b>	<b>Relates to Copenhagen criterion and acquis chapter</b>	<b>List of other projects with same objective</b>	
To contribute to the general PAR goal by implementing public administrative reform in the areas of civil service reform, decentralization and de-concentration of public services, and the policy formulation process	<ul style="list-style-type: none"> <li>• Related to the political criteria</li> </ul>	Phare twining project : Strengthening the Romanian Government's capacity for policy management and coordination and for decision making	
<b>Project purpose</b> Improving the coordination, policy formulation and strategic planning system at central level  To be achieved by the following tasks:  <b>Project 3.1</b>	<b>Objectively verifiable indicators</b> <ul style="list-style-type: none"> <li>• number of public policies substantiated on the new procedures and guidelines on central level</li> <li>• number of trained staff from ministries (PPUs, specialized departments) dealing with public policies' elaboration</li> <li>• methodological framework</li> </ul>	<b>Sources of Verification</b> <ul style="list-style-type: none"> <li>• official government reports</li> <li>• international institutions reports</li> <li>• media news or reports</li> <li>• official reports</li> </ul>	<b>Assumptions</b> <ul style="list-style-type: none"> <li>• Maintaining the government interest in continuing reforming the public policy system</li> <li>• Increased involvement of all ministries in the process of reform</li> </ul>

<p>Developing the public policy formulation process at the center of the Government by:</p> <p>I. disseminating best practices and revising methodologies and procedures according to the assessment results (by end year 2007)</p> <p>II. increasing impact assessment capacities at the line ministries and setting up the methodological tools and guidelines in order to better substantiate public policies (together with line ministries)</p> <p>III. strengthening the strategic planning capacities and elaborating performance</p>	<p>for all ministries for elaborating performance indicators</p> <ul style="list-style-type: none"> <li>• number of documents being submitted to Government meeting and Preparatory meetings through "e-portofolio"</li> </ul> <p><b>OVI project 3.1</b></p> <ul style="list-style-type: none"> <li>• assessment report regarding the stage of the policy reform and for recommending the necessary adjustments;</li> <li>• seminar for disseminating best practices;</li> <li>• brochures including best practices disseminated through ministries.</li> </ul> <ul style="list-style-type: none"> <li>▪ number of training programmes and workshops</li> </ul>	<ul style="list-style-type: none"> <li>• reports on training programs</li> <li>• conformity notes given by the PPU form the General Secretariat of the Government</li> <li>• reports on training programs</li> </ul>	<ul style="list-style-type: none"> <li>• Full commitment of the CoG in this reform</li> <li>• A necessary openness of different central bodies involved in the</li> </ul>
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<p>indicators in 3 pilot ministries based on which methodological framework for all ministries will be further developed (together with line ministries)</p>	<p>regarding impact assessment;</p> <ul style="list-style-type: none"> <li>▪ number of participants;</li> <li>▪ number of high civil servants trained;</li> <li>▪ number of public policies with improved impact assessment elaborated according to the guidelines and methodological tools</li> </ul>	<ul style="list-style-type: none"> <li>• official reports</li> </ul>	<p>policy making process</p>
<p><b>project 3.2</b></p> <p>Increasing the effectiveness of the documents flow between GSG and line ministries by contracting technical assistance for designing and implementing a “e-portfolio”- a specialized IT application for managing documents submitted in the Government meeting and Preparatory meetings)</p>	<ul style="list-style-type: none"> <li>▪ number of workshops and specialized training for PPU’s both at GSG and line ministries for strategic planning and performance indicators;</li> <li>▪ number of participants;</li> <li>▪ performance indicators elaborated within 3 pilot ministries;</li> <li>▪ general methodological framework on elaborating performance indicators</li> </ul> <p><b>OVI project 3.2</b></p> <ul style="list-style-type: none"> <li>▪ number of documents being</li> </ul>	<ul style="list-style-type: none"> <li>• official reports</li> <li>• official reports</li> </ul>	<ul style="list-style-type: none"> <li>• Commitment of the line ministries for applying strategic planning at their level and for developing performance indicators (Special support from the 3 pilot ministries)</li> <li>• Full commitment of the CoG in</li> </ul>

	submitted to Government meeting and Preparatory meetings through "e-portofolio"		implementing the system
<b>Results</b>	<b>Objectively verifiable indicators</b>	<b>Sources of Verification</b>	<b>Assumptions</b>
<p>Results fulfilling the overall purpose</p> <p><b>Results Project 3.1</b></p> <ul style="list-style-type: none"> <li>• Diagnose report</li> <li>• Best practices brochures disseminated to line ministries</li> <li>• Trained staff on impact assessment- 60 civil servants from PPUs in GSG and line ministries and 30 high civil servants in line ministries</li> <li>• Handbook on economic assessment</li> <li>• Handbook on social assessment</li> <li>• Handbook for strategic planning methodology</li> <li>• 3 set of performance indicators for each pilot ministry</li> <li>• Guidelines developed to</li> </ul>	<p><b>OVI Project 3.1</b></p> <ul style="list-style-type: none"> <li>• Diagnose report</li> <li>• Best practices brochures</li> <li>• 60 civil servants form PPUs in GSG and line ministries trained on impact assessment;</li> <li>• 30 high civil servants in line ministries trained on impact assessment;</li> <li>• Handbook on economic assessment;</li> <li>• Handbook on social assessment;</li> <li>• number of public policy documents accompanied by impact analysis from a social and economic point of view.</li> <li>• Handbook for strategic planning methodology</li> </ul>	<ul style="list-style-type: none"> <li>• EC Delegations and other IFI's reports</li> <li>• official government reports</li> <li>• project monitoring reports</li> <li>• official reports</li> <li>• reports on training programs</li> <li>• conformity notes of the PPU from the GSG</li> <li>• EC Delegations and other IFI's reports</li> <li>• official government reports</li> <li>• reports on training programs</li> <li>• official reports</li> </ul>	<ul style="list-style-type: none"> <li>• Effective support from the CoG</li> <li>• The clear recognition of the needs regarding the policy formulation reform</li> <li>• Supporting the need for higher qualifications for PPU's staff from central level</li> <li>• A clear understanding of the need for more coordination and clear definitions of responsibilities between the involved authorities.</li> <li>• A necessary openness of relevant bodies involved in the policy making process</li> <li>• A clear understanding of training needs</li> </ul>

<p>support the line ministries in designing performance indicators</p> <ul style="list-style-type: none"> <li>Trained staff on strategic planning and performance indicators- 60 civil servants from PPU in GSG and line ministries and 30 high civil servants in line ministries</li> </ul> <p><b>Results Project 3.2</b></p> <ul style="list-style-type: none"> <li>A more effective communication network through developing “e-portfolio”- a specialized IT application managing documents submitted in the Government meetings and Preparatory meetings</li> </ul>	<ul style="list-style-type: none"> <li>stakeholders agreement regarding the guidelines for designing performance indicators</li> <li>60 civil servants from PPU in GSG and line ministries trained on strategic planning</li> <li>30 high civil servants in line ministries trained on strategic planning</li> </ul> <p><b>OVI Project 3.2</b></p> <ul style="list-style-type: none"> <li>number of documents being submitted to Government meeting and Preparatory meetings through "e-portofolio"</li> <li>number of days for finalizing a normative act project after being included on the Government meeting agenda</li> </ul>		<ul style="list-style-type: none"> <li>Full commitment of the CoG in implementing the system</li> </ul>
<b>Activities</b>	<b>Means</b>		<b>Assumptions</b>
<p><b>Activities Project 3.1</b></p> <p>I.</p> <ul style="list-style-type: none"> <li>Creating a working group for drafting an assessment report regarding the stage of the policy reform and for</li> </ul>	<p><b>Means Project 3.1</b></p> <p>I.</p> <p>own staff of the beneficiary (PPU) – 22; ministries’ staff – 60; all necessary equipment; foreign experts –3/4 persons for the duration of TA in the field of the above topics.</p>		<ul style="list-style-type: none"> <li>Approval of the proposed project</li> </ul>

<p>recommending the necessary adjustments</p> <ul style="list-style-type: none"> <li>▪ Collecting best practices concerning public policy process and elaborating the brochure</li> <li>▪ Organizing a seminar for disseminating the best practices</li> </ul>		
<p>II.</p> <ul style="list-style-type: none"> <li>▪ Developing new responsibilities to be exercised by high civil servants within the new framework;</li> <li>▪ Delivering specialized training for senior civil servants regarding the impact assessment</li> <li>▪ Workshops and specialized training for PPU's both at GSG and line ministries</li> <li>▪ Elaborating the Handbook on economic assessment</li> <li>▪ Elaborating the Handbook on social assessment</li> </ul>	<p>II.</p> <p>own staff of the beneficiary (PPU) – 22; all necessary equipment; Romanian and foreign experts – 3-4 persons for each year of TA in the field of impact assessment.</p> <p>III.</p>	

III.

- Delivering specialized training for senior civil servants regarding the strategic planning and performance indicators
- Workshops and specialized training for PPU's both at GSG and line ministries for strategic planning and performance indicators
- Elaborating the Guideline necessary for line ministries to design the performance indicators
- Elaborating the Handbook necessary for line ministries for strategic planning methodology

**Activities Project 3.2**

own staff of the beneficiary (PPU) – 22; all necessary equipment; foreign experts – 3/4 persons for each year of TA in the field of strategic planning and performance indicators.

**Means Project 3.2**

own staff of the beneficiary (PPU) – 22; all necessary equipment; foreign

<ul style="list-style-type: none"> <li>▪ Developing “e-portfolio”- specialized IT application managing document submitted in the Government meeting and Preparator meetings</li> </ul>	<p>experts – 2/3 persons for each year of TA in the field of "e-portofolio".</p>		
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