

Log frame

LOGFRAME PLANNING MATRIX FOR Project	<p>Programme name and number</p> <p>Continuing the development of the legal framework and of the administrative capacity in order to strengthen the improvement of the public finance management</p>	
Continuing the development of the legal framework and of the administrative capacity in order to strengthen the improvement of the public finance management	Contracting period (2005) expires: 2007	Disbursement period expires (2005): 2008
	Total budget 2005: 3.20 MEURO	Phare budget 2005: 3.20 MEURO

Overall objective	Relates to Copenhagen criterion and acquis chapter	List of other projects with same objective
<p>Continuing the development of the legal framework and of the administrative capacity in order to strengthen the improvement of the public finance management</p> <p>2.2 Strengthening the capacity of the National Paying Authority to ensure a sound financial management for the Structural funds and Cohesion Funds</p> <p>2.5 Strengthening of the public internal</p>	<ul style="list-style-type: none"> • Chapter 21 - “Regional policy and co-ordination of structural instruments”; • the existence of a functioning market economy as well as the capacity to cope with competitive pressure and market forces within the Union; • Chapter 28 – “Financial 	<ul style="list-style-type: none"> • 2002/000-586.03.04.05.01 - Set-up of the Paying Agency within the Ministry of Public Finance to ensure efficient management and control of EU and public funds in compliance with the EU acquis • RO02/000-586.03.04.13 – “The development of the performance

audit function	Control”;	audit and system audit in Romania”.	
2.7 Strengthening the administrative capacity for ensuring the transparency and efficiency of the financial flows to and from the European Union budget	<ul style="list-style-type: none"> the existence of a functioning market economy as well as the capacity to cope with competitive pressure and market forces within the Union; the existence of a functioning market economy as well as the capacity to cope with competitive pressure and market forces within the Union; the ability to take on the obligations of membership including adherence to the aims of political, economic and monetary union; Chapter 21 - “Regional policy and co-ordination of structural instruments”; Chapter 29 - “Financial and budgetary provisions”. 	<ul style="list-style-type: none"> 2002 PHARE National Programme, RO 2002-586.03.04.02 - “Design and implementation of a complete model for simulation of the Romanian contribution to the European Union budget” 	
2.10 Strengthening of the School of Public Finance	<ul style="list-style-type: none"> Council Resolution of 27 June 2002 on lifelong learning; Council Resolution of 13 July 2001 on the role of education and training in employment. 	<ul style="list-style-type: none"> RO02/000-586.03.04.14 - “School of Public Finance” 	
Project purpose	Objectively verifiable indicators	Sources of Verification	Assumptions

<p>2.2. Strengthening the capacity of the National Paying Authority to ensure a sound financial management for the Structural funds and Cohesion Funds</p>	<ul style="list-style-type: none"> • The number and the stage of assumed commitments through the negotiations positions papers 	<ul style="list-style-type: none"> • European Commission Monitoring Report • Final report regarding the project 	<ul style="list-style-type: none"> • The support of the stakeholders; • Following the timetables assumed in the Position Papers
<p>2.5. Strengthening of the public internal audit function</p>			
<p>2.7. Strengthening operational capacity of the Unit for coordination of all the informational and financial flows with both national institutes involved and European Commission in order to correlate the calculation of national contribution with the procedures for allocating of the Community funds, as well as reporting to EU regulated in this area according to the acquis communautaire related to the Financial Regulation applicable to European Community's general budget</p>	<ul style="list-style-type: none"> • The number and the stage of assumed commitments through the negotiations documents • The implementation degree of the national legislation by accession; • Additional number of personnel employed and trained • Degree of endowment with proper IT equipment and software • Procedures for coordination of all the informational and financial flows with EU • Budget classification modified according to the requirements to reflects fund received from and paid to the EU 	<ul style="list-style-type: none"> • European Commission Regular Report • Monitoring tables and comprehensive monitoring reports • DG Budget's follow-up of Monitoring visits • Number of statements and reports related to the activity performed in this area to be submitted to the high level management • State budget law and orders of minister of public finance • EC Financial Regulation • Approved Budget classification according to the EU requirements • Budget execution and financial statements 	<ul style="list-style-type: none"> • Sufficient number of personnel dealing with all the issues involved in this area • Availability of qualified experts and contractors • Resistance to all changes • Trained staff may leave the organization • Financial and human resources
<p>2.10. Improving of the organizational structure, the role and the functions of</p>	<ul style="list-style-type: none"> • Developed training programs 	<ul style="list-style-type: none"> • European Commission Regular Report; • SoPF Strategy in the human 	<ul style="list-style-type: none"> • Collaboration with other

SPF at central level, the development of the regional network of SPF training centres, ensuring the competent personnel training within all MPF structures, able to fulfill the job related tasks to European standards.	within MoPF at the central and local levels; <ul style="list-style-type: none"> • Regional network improved of the SoPF training centers; • Training Programs of the SFP harmonized with European Standards 	resources field; <ul style="list-style-type: none"> • Periodical reports 	involved public entities
Results	Objectively verifiable indicators	Sources of Verification	Assumptions
2.2. <ul style="list-style-type: none"> • Set of management and control systems fully tested and improved; • Set of management and control systems fully updated in accordance with the needs emerging from the daily implementation of the structural instruments; • Structural and Cohesion Funds managed by the National Paying Agency, implemented in accordance with the EC requirements; • Certified declaration of expenditures in accordance with the internal audit standards; • Increased competence of personnel able to manage the structural instruments in accordance with the EC regulations. 	<ul style="list-style-type: none"> • Consolidation of the cooperation between the MoPF structures and other bodies involved in the management, public internal audit and preventive financial control of the Community funds • General standards of financial management and control updated • Implementation of the centralized IT system for the recording of the beneficiaries, for the reporting of the commitments and payments carried out or envisaged • Implementation of the electronic systems for exchanging the data with the European Commission • The certified declaration of expenditure • The number of trained 	<ul style="list-style-type: none"> • Management and control reports and statistics • Order of the Minister of Public Finance, law, government decisions, methodological norms • Periodical activity reports 	<ul style="list-style-type: none"> • Availability of qualified experts and contractors • Human and financial resources; • Resistance to changes of the staff involved.

<p>2.5.</p> <ul style="list-style-type: none"> • Designed strategy for CHUPIA, including elements of protection of the national and EC financial interests; • Implementation of the secondary legislation for assuring the protection of the financial interests for national and EC funds; • Professionally trained auditors: <ul style="list-style-type: none"> - audit manuals and guides on audit on assuring the protection of the EC financial interests; - functional web-based training; - a programme for continuous training for internal auditors from both central and territorial level, including modules on EU funds established; • Strengthened role and functions of the public internal audit units; • Strengthened cooperation between units involved in public internal audit from different main line ministries and Romanian Court of Accounts; • Improved networking relations of CHUPIA with the internal audit units in the line ministries in order to provide proper guidance and coordination and between the internal 	<p>persons carrying out the activity in the area of financial management and control of Community funds</p> <ul style="list-style-type: none"> • The updated strategy for CHUPIA • Approved Orders of Public Finance Minister for assuring the protection of the financial interests for national and EC funds • Manual and guides drawn up and disseminated • The number of auditors trained • Public internal audit procedures improved and approved 	<ul style="list-style-type: none"> • Official Journal • Official Journal • Periodical activity reports • The evidences of the training activities • Guides/handbooks/Minister orders 	<ul style="list-style-type: none"> • Following the timetables assumed in the Position Papers • Availability of qualified experts • Human and financial resources • Strength to all changes • Collaboration between units involved
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<p>audit units within the line ministries</p> <p>2.7.</p> <ul style="list-style-type: none"> • Organizational framework completed (further strengthened co-ordination unit) and improved competences of the personnel from the special Unit for coordination of financial relations with EU, within the Ministry of Public Finance, of contacts with EU and reporting in this field, in order to ensure efficient and transparent financial flows to and from European Union budget; • Application Norms of EC decisions regarding the financial relations by implementing the current and/or revised legal framework on the development of the financial operations between Romania and EU; • Methodology in place for coordination the relation between the EU budget and the national budget and know-how transferred for a number of 15 experts regarding the monitoring of the EU Budget annual procedures; • Personnel trained involved in the coordination activity of the financial cash-flows and information flows defined between national structures and determined by the relation with EU budget, especially working 	<ul style="list-style-type: none"> • Competencies defined and improved for the Unit and other institutional structure involved in the financial relation with EU • Secondary legislation drawn-up for reflecting the current and/or revised EU legal framework on the development of the financial operations between Romania and EU; • Approved methodology for coordination the relation between the EU budget and the national budget • A number of 15 experts regarding the monitoring of the EU Budget annual procedures • A number of personnel trained for estimating the financial cash-flows and information flows defined between national structures and determined by the relation with EU budget • Approved working procedures for national budget planning • Guidelines approved related to 	<ul style="list-style-type: none"> • Activity reports of the Coordination Unit for budgetary relations with European Union • Statement on financial transactions with EU and budgetary balance computed • Quarterly and final activity reports • Guides/handbooks/ • Procedures/ methodology • Orders of minister of public finance • Monthly and quarterly monitoring and evaluation forms submitted to PIU 	<ul style="list-style-type: none"> • Ensuring the financial and human resources for the endowment of the Coordination Unit for Own Resources • Good collaboration with the general directorates from MoPF and with other institutions as third parties of the projects • Easy access to information from all the parties involved • Following the timetables assumed in the process of negotiations • Availability of qualified experts and contractors • Human and financial resources • Strength to all changes
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<p>procedures developed for national budget planning;</p> <ul style="list-style-type: none"> • Presentation and analysis of the new proposals of European Commission related to financial framework 2007-2013, negotiations and the main positions of the Member States, the procedures for formulating the policies of annual strategy; • 20 workshops at the customs offices' level (10 regional directorates) related to the activity for filling in and transmission to the Coordination Unit of the A and B account regarding the traditional own resources; • Statement of the VAT base computed for 2005 year – as real base for computing the VAT resource of the draft annual budget for 2007 year; • Methodology and procedural framework in place for reflecting each type of fund received from EU, within the national budget, as well as the Romanian contribution to the EU budget; • Know-how transferred, improved competences for a number of 20 budget experts in order to ensure a proper inclusion, in the national budget, of the EU financial assistance and the related co-financing, and the Romanian contribution to the EU budget. 	<p>the new proposals of European Commission regarding financial framework 2007-2013</p> <ul style="list-style-type: none"> • Procedures approved for formulating the policies of annual strategy • Number of customs personnel trained at the customs offices' level • Statement drawn-up and prognosis computed for 2007 • Approved methodology and procedures for reflecting within the national budget of the EU funds received by Romania after accession and the contribution to the EU budget • The number of drawn-up procedures and guides; • The number of trained staff • Handbooks regarding the financial flow of the EU funds to the Member State (for each type of funds) • Guide on the modalities to include in the national budget the down-payments to be further reimbursed by the EU • Budgetary procedures regarding the financial flows of the Structural Funds and Cohesion Fund • Procedures on budget flexibility • New budgetary classification 		
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<p>foreign institutions in order to organize international seminars, on specific fields, and the initiation of experience exchange activities with EU candidate or member states, on training topics;</p> <ul style="list-style-type: none"> • Legal framework and regulations to organize paid trainings for the private sector and for using the funds obtained for the development of the School's activity; • Quality standards and certification and control procedures; • An internal and external communication system, of SoPF with other structures from MoPF and without MoPF; • Increased competencies of the staff involved in the training process and a training roadmap defined on the basis of the professional practices of the European Community; • Training performance indicators used by SoPF; • Field curricula, accessible on Intranet; • Increased competency of specialists from SoPF and from the other directorates within MoFP trained as trainers in the fields like: teamwork, leadership, organizational culture, client-orientated services, project management, time management, cost 	<p>and structure able to sustain different training programs.</p> <ul style="list-style-type: none"> • Legal acts in the field of training for the private sector • Internal procedures and methodology in the training field; • Efficiency degree of the communication; • Number of the trained staff in accordance with the European procedures; 	<ul style="list-style-type: none"> • SoPF Strategy in the human resources field • Periodical reports 	<ul style="list-style-type: none"> • Following the timetables assumed in the process of negotiations • Availability of qualified experts and contractors • Human and financial resources • Strength to all changes
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<p>management;</p> <ul style="list-style-type: none"> • Unitary and performing software for training needs analysis, course offer, evidence records on persons and directorates, compatible with other IT systems (National Agency for Tax Administration, National Institute of Administration), monitoring system of training and quality control system. 	<ul style="list-style-type: none"> • Number of the specialists trained as trainers. • Number of the procured licenses 		
Activities	Means		Assumptions

<p>the EC;</p> <ul style="list-style-type: none"> • Workshops on identifying the best practice for strengthening the role of internal audit units on assuring the protection of the EC financial interest; • Improving the public internal audit procedures for both national and EC financial interests; • Organizing seminars for developing better cooperation between MoPF' structures and other bodies involved in the administration and the public internal audit of the EU funds (Romanian Court of Account); • Establishing a system for permanent training of the internal auditors from central and territorial level, including the specificity of the EU funds. <p>2.7.</p> <ul style="list-style-type: none"> • Further improving of the activity and responsibilities of the Coordination Unit of budgetary relations with EU through training the personnel for depth knowledge of the current legal framework and of the future legal proposals regulating the EU Budget (Financial Regulation, Regulation on the budgetary discipline, Inter-institutional Agreement between those 3 budgetary authorities, 	<p>24 months Twinning Contract</p>		<ul style="list-style-type: none"> • Sustainability of the 2002 Phare Twinning Project • Availability of qualified experts and contractors • Appropriate selection of the partner and full support
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<p>financial framework as the negotiating procedure) in order to ensure efficient and transparent financial flows to and from European Union budget;</p> <ul style="list-style-type: none"> • Drawing-up the Application Norms of EC decisions regarding the financial relations by implementing the current and/or revised legal framework on the development of the financial operations between Romania and EU; • Elaboration of the methodology for coordination the relation between the EU budget and the national budget and training 15 experts for monitoring the EU Budget annual procedures (establishment and execution of the EU Budget, analysing on activities, studying of European Parliament amendments, proposals for transferring the funds and the impact on the part regarding own resources, evaluation of financial transactions with EU, drawing-up the remarks of the Member State on the Annual Report of Court of Auditors related to execution budget) in view to participating at the Budget Committee and work of ECOFIN Council; • Providing a continuously and specialised training of the personnel 			<p>from the Romanian part</p> <ul style="list-style-type: none"> • Evolution of the Pre-accession preparation process • An adequate experience of the twinning partner(s) • Financial and Human resources • Collaboration with the other Training Institution
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<p>involved in estimation of financial transactions from and to national budget and developing the operational working procedures for national budget planning;</p> <ul style="list-style-type: none"> • Analysing the new proposals of European Commission related to financial framework 2007-2013, negotiations and the main positions of the Member States, the procedures for formulating the policies of annual strategy; • Training workshops (20) of the customs inspectors at customs offices' level (10 regional directorates) related to the activity for filling in and transmission to the Coordination Unit of the A and B account regarding the traditional own resources; • Elaborating of the VAT base Statement computed for 2005 year – as real base for computing the VAT resource of the draft annual budget for 2007 year; • Drafting the methodology and procedural framework for reflecting each type of fund received from EU within the national budget, as well as the Romanian contribution to the EU budget; • Training of 20 budget experts in order to ensure a proper inclusion, in the national budget, of the EU financial 			
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<p>assistance and the related co-financing, and the Romanian contribution to the EU budget;</p> <ul style="list-style-type: none"> • Drafting handbooks including a detailed description, for each type of fund, of the precise circuit and sequence the financing must follow, timing and availability of national co-financing; • Drafting a guide regarding the way to reflect in the national budget the possible down-payments made by Romania, in the name of the EU financial assistance, to be later reimbursed by the EU; • Making proposals for an updated budgetary classification that reflects both the funds received from EU and the related co-financing, and the Romanian contribution to the EU budget, assuring the transparency and high informational content of the national budget; • Making recommendations to adapt the existing budget legal framework according to the EU regulations (for ex. the principle of budgetary flexibility) for all the EU funds to be received after accession, as well as for the Romanian contribution to be paid to the EU budget. <p>2.10.</p>			
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<ul style="list-style-type: none"> • Perfecting the functional and organizational SoPF structure, able to perform new activities: to elaborate long-term training strategies, to follow up quality indicators and create a tracking mechanism, collaborate with similar national and foreign institutions in order to organize international seminars, on specific fields, and to initiate experience exchange activities with EU candidate or member states, on training topics; • Drawing up the legal and functional framework to organize paid trainings for the private sector and for using the funds obtained for the development of the School's activity; • Elaborating and implementing quality standards and certification and control procedures; • Creating an internal communications system within the training network of MoPF (SoPF and regional centres) and external with other similar institutions in the country and abroad; • Developing field curricula, accessible on Intranet; Creating and implementing of the logical structure procedures and presentation on Intranet of the courses curricula organized by SoPF, thus that the staff from MoFP' s structures to be able to 	<p>18 months Twinning Contract</p>		<ul style="list-style-type: none"> • An adequate experience of the twinning partner(s) • Resistance to all changes; • Availability of qualified experts and contractors; • Financial and Human resources; • Collaboration with the other Training Institution
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<p>consult and to subscribe at these training programs;</p> <ul style="list-style-type: none"> • Introduction of performance indicators; Creating and implementing of the quantitative and qualitative indicators in order to measure and evaluate the efficiency of the activity performed by SoPF, having as model the ones used by the EU Member States; • Developing professional competencies for the persons involved in the training process; • Training trainers on teamwork, leadership, organizational culture, client-orientated services, project management, time management, cost management; • Improving the software currently used by SoPF for managing the information regarding the training activity, in order to be compatible with software system that managed the human resources from MoPF. 			
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