

Project Fiche – IPA Multi-beneficiary programmes / Component I

1 IDENTIFICATION

Project Title	Youth in Action Programme – Western Balkans Window
Decision number	SI2.
Project no.	11
MIPD Sector Code	7. Social Development
ELARG Statistical code	02.26 - Education and culture
DAC Sector code	11420
Total cost (VAT excluded)¹	EUR 3 750 000
EU contribution	EUR 3 000 000
Management mode	Centralised, indirect
Implementation management	The programme will be implemented by the Education, Audiovisual and Culture Executive Agency (EACEA).
Implementing modality	Stand alone project
Project Implementation type	Grants
Zone benefiting from the action(s)	Albania, Bosnia and Herzegovina, Kosovo*, the former Yugoslav Republic of Macedonia, Montenegro, Serbia

¹ The total project cost should be net of VAT and/or of other taxes. Should this not be the case, clearly indicate the amount of VAT and the reasons why it is considered eligible

* This designation is without prejudice to positions on status, and is in line with UNSCR 1244 and the ICJ Opinion on the Kosovo Declaration of Independence.

2 RATIONALE

2.1 PROJECT CONTEXT: ISSUES TO BE TACKLED AND NEEDS ADDRESSED

Promote the non-formal education and youth sector in the region by:

- Supporting projects with the partner beneficiaries, in particular exchanges of young people and those active in youth work and youth organisations;
- Supporting initiatives that reinforce young people's mutual understanding, sense of solidarity and tolerance, as well as the development of cooperation in the field of youth and civil society in the Western Balkans.

2.2 LINK WITH MIPD AND NATIONAL SECTOR STRATEGIES

Youth as such is not a priority included in the Accession or European Partnerships of the Western Balkans. However, the Commission Communication on the Enlargement Strategy 2011-2012 underlined the importance for the increased participation of civil society organisations in the reforms to be undertaken by the Candidate Countries and Potential Candidates for Accession. Therefore, the Youth in Action programme is an additional tool to the Civil Society Facility for strengthening the youth organisations' development.

2.3 LINK WITH ACCESSION PARTNERSHIP (AP) / EUROPEAN PARTNERSHIP (EP) / STABILISATION AND ASSOCIATION AGREEMENT (SAA) / ANNUAL PROGRESS REPORT

This project has been designed on the basis of the IPA Multi-beneficiary Multi-annual Indicative Planning Document (MIPD) 2011-2013 in which youth is a priority under Section 3.7. (Social Development). As noted in the MIPD the objective of the IPA Multi-beneficiary youth strategy is to: Strengthen democracy in the Western Balkans; Facilitate the integration and active participation of young people in society; Develop youth organisations and the voluntary sector through cooperation between local NGOs, youth organisations and youth workers and those of the EU Member States, and through youth exchanges, networking and voluntary service

2.4 PROBLEM ANALYSIS

Since 2000, organisations and young people from the Western Balkans have had the possibility to participate as partners in certain activities supported through the Youth programme (2000-2006).

In 2005, the European Commission launched a pilot initiative aimed at reinforcing the level of participation of organisations from the region in the Youth programme. By such means, organisations from the Western Balkans were granted the opportunity to become coordinating organisations for youth projects and to apply directly to the European Commission for a project grant. Despite the limited resources, the results of the pilot phase were successful both in terms of the number of applications received and the quality of the projects submitted. These results showed that there was a demand for greater opportunities to participate in youth projects in the region.

Although the modalities of participation for Western Balkan organisations introduced in 2005 have been confirmed under the new Youth in Action programme covering the period 2007-2013, the EU has been called upon to increase its actions and instruments in the field of non-formal education and youth in the region. In line with this, the European Commission

Communication “the Western Balkans on the road to the EU: consolidating stability and raising prosperity”², reaffirms the commitment made by the European Union to reinforce cooperation with the Western Balkans in the area of youth and emphasises that the European Commission will create new opportunities. In this context, the establishment of a Western Balkans window, funded by IPA within the Youth in Action programme, reflects the commitments made in the Commission’s Communication by allowing for more projects submitted by Western Balkan organisations to be supported.

The first Western Balkan Window was used in 2008 within the Youth in Action framework (EUR 1 000 000). In 2009, 2010 and 2011, the Western Balkan Window dedicated to the Youth in Action Programme amounted to EUR 1 500 000 per year.

The over-riding need is to support young people in their societies, through cooperation projects and activities. Actions supported by the Window aim at promoting active citizenship, social inclusion and solidarity amongst young people and the wider society. Thus the Window makes a direct contribution to addressing key problems faced by young people such as low employability, insufficient civic participation, low self-esteem and insufficient understanding of their role in society and their relations with others.

Furthermore, the Window facilitates the long-term participation of the Western Balkans in the successor to the Youth in Action programme, 'Erasmus for All' on an equal footing with the EU Member States. This participation will be achieved by a differentiated time schedule according to the preparedness and capacity to put in place the necessary administrative structures for the implementation of the programme at the national level (National Agencies).

Organisations from the Western Balkans can submit applications under Action 2 (European Voluntary Service) and Action 3.1 (Youth in the World - Cooperation with the Neighbouring Partner Countries of the European Union) of the Youth in Action Programme, in accordance with the three deadlines for submission of applications set out in the Programme Guide (1st of February, 1st of June, 1st of September every year).

The financial planning prepared by the Executive Agency allows financing, under each selection round a stable number of projects, on the basis of the combination of the Western Balkan Window and the funds of the Youth in Action Programme, independently of the time of availability of the Balkan Window funds. The selection processes are organised in such a way that the notification of results intervenes nowadays 2 months before the beginning of the eligibility period. The payment of the pre-financing of the projects is initiated after signature of the grant agreement by both contractual parties.

Furthermore, in line with the supportive approach recommended in the legal basis of the Youth in Action Programme, the Youth Unit of the Executive Agency:

- Provides support to the target public of the Programme, the beneficiary organisations and the Youth in Action participants;
- Gives support in terms of obtaining travel visa's and the diffusion of good practice in order to help the projects to surpass obstacles linked to transnational mobility;
- Offers support in the framework of crisis management.

In this context, projects supported through the proposed window contribute to increasing opportunities for Beneficiaries in the region until the cited national structures are established.

² COM (2006)27, 27.01.06.

2.5 LINKED ACTIVITIES AND DONOR COORDINATION

European Union activities:

The establishment of the Western Balkans Window confirms the European Commission's desire to foster youth mobility and mutual understanding of cultural diversity among young people in the Western Balkans, as well as to strengthen civil society and promote European values in the region. It complements the EU existing opportunities of cooperation with the Western Balkans in the field of non-formal education and youth.

The Youth in Action Programme is also linked to the other mobility activities undertaken through the Erasmus Mundus Programme:

- Erasmus Mundus Action 1, a world-wide programme which provides scholarships for students to around 100 Erasmus Mundus Master Courses in Europe. In 2006, a specific Window for the Western Balkans was started under the Erasmus Mundus Programme to enable the selection of 100 post-graduate students from the region (200 as from 2009).
- Erasmus Mundus Action 2 (former External Cooperation Window). This Programme was extended to the Western Balkans in 2007 in order to enable academic cooperation as well as mobility of academic staff and students at all levels.

Preparatory measures for the full participation in the Youth in Action Programme of the former Yugoslav Republic of Macedonia, funded by the 2007 and 2009 National IPA Programmes, were launched in 2008 and restarted in 2012 after two years of suspension. They include pilot projects managed by the designated National Agency for EU Education Programmes and Mobility. The pilot projects concerned the following: Sub-Action 1.1 - Youth Exchanges; Action 2 - European Voluntary Service and Sub-Action 4.3 - Training and networking of those active in youth work and youth organisations.

The Swedish International Development Cooperation Agency (Sida) has been supporting the development of non-formal youth education in the region for several years through the project "Forum Syd." Swedish support includes community youth work, youth policy work and education. The last component is organised in cooperation with the universities in the region.

2.6 LESSONS LEARNED

Past assistance has promoted intercultural dialogue among young people and supported the development of cooperation in the field of non-formal education and youth through the Youth Programme. The pilot initiative launched in 2005 under the Youth programme has supported 50 projects involving 600 participants and 90 organisations from the Western Balkans.

In the period after 2005, the participation rate of Western Balkans has been constantly growing. In 2008, a total number of 51 additional projects could be selected and supported through the Western Balkans Youth Window. This number grew to 72 additional projects in 2009. These were the first results of the Western Balkan Window and demonstrated that there is an imbalance between the Beneficiaries mainly due to a lack of promotion of the Programme within institutions in some Beneficiaries. More emphasis should be put on the visibility of the Programme and on the public awareness in order to inform the citizens and the Youth organisations about the opportunities of the programme.

In 2009, 273 projects related to the specific actions of the Youth in Action Programme Guide have been granted at centralised level. Within those projects, 110 projects were submitted by Western Balkan applicants (40%). 38 projects have been financed by the Youth in Action Programme and 72 by the Youth Balkan Window.

In 2010, 247 projects related to the specific actions of the Youth in Action Programme Guide have been selected and granted at centralised level. Within the selected projects, 115 projects were submitted by Western Balkan applicants (46%) – out of a total of 594 grant applications received from Western Balkan applicants. The breakdown in funding for the selected projects is: 27 projects have been financed by the Youth in Action Programme and 88 by the Youth Balkan Window. 2010 saw the introduction for the first time of an on-line application process via an eForm. A user guide and helpdesk were made available to assist applicants with the new procedure.

In 2011, 262 projects related to the specific actions of the Youth in Action Programme Guide have been selected and granted at centralised level. Among the selected projects, 143 projects were submitted by Western Balkan applicants (54%). The breakdown in funding for the selected projects is: 75 projects have been financed by the Youth in Action Programme and 68 by the Youth Balkan Window. Under the up-dated terms of the Youth in Action Programme which came into force on 01/01/2011, Croatia is now included as one of the Programme countries. Additionally applicants were for the first time limited to submitting only 1 application per action for each round.

Notwithstanding the latter change, the overall number of selected projects from Western Balkan applicants continues to rise without any dilution of the general quality of their content. That being the case the proposed increase of the Balkan Window budget as of 2012 will enable the balance of funded projects (Programme countries and Western Balkan countries) to be redressed. Additionally, the budget increase will contribute to further enhancing the opportunities offered by the Programme to potential beneficiaries from the region, and to further strengthening cooperation with the Western Balkan beneficiaries in the field of youth.

The geographic repartition of the Western Balkan projects has remained relatively stable compared with previous years, with the largest numbers of selected projects coming from applicants in the former Yugoslav Republic of Macedonia and Serbia. In terms of Programme actions the overwhelming majority of granted projects fell under Action 3.1 of the Programme (Cooperation with neighbouring partner countries in the field of youth exchanges, training and networking).

3 DESCRIPTION

3.1 OVERALL OBJECTIVE OF THE PROJECT

Strengthen democracy, civil society and social inclusion in the Western Balkans, as well as young people's mutual understanding, sense of solidarity and tolerance, by facilitating the integration and active participation of young people in society.

3.2 SPECIFIC OBJECTIVE(S) OF THE PROJECT

Promote the non-formal education and youth sector in the region by:

- Supporting projects with the partner beneficiaries, in particular youth exchanges, transnational voluntary service and training and networking for those active in youth work.

3.3 RESULTS

- Increased opportunities for young people to experience international mobility and to acquire socio-educational skills which could better facilitate their integration in society;
- Increased participation of young people in democratic life and active citizenship in particular with regard to young women and young people with fewer opportunities;
- Improved interethnic and inter-religious dialogue among young people and youth organisations;
- Development of long-lasting partnerships as well the exchange of expertise and know-how in the field of youth and non-formal education;
- Improved organisational skills of organisations established in the Western Balkans, in particular with regard to management of European Union funds.

Measurable indicators

All activities:

- Number of organisations (including partners) from the Western Balkans participating in activities supported by the Window;
- Number of projects involving young people with fewer opportunities;
- Number of projects dealing with minorities and inter-ethnic inter-religious dialogue issues;
- Number of young women involved in the activities;
- Rating of submitted projects;
- Measures of efficiency in administrative and financial management.

Activity 1:

- Number of youth exchanges among young people from different countries taking place in the Western Balkans.

Activity 2:

- Number of European Voluntary Service (EVS) projects in the Western Balkans;
- Number of organisations accredited as EVS host organisations under the Youth in Action programme in the Balkans.

Activity 3:

- Number of training and networking projects organised in the Western Balkans.

3.4 MAIN ACTIVITIES

Activity 1: European Voluntary Service (Action 2 of the Youth in Action programme)

Young people take part individually or in groups in non-profit, voluntary activities abroad, helping in local projects in a wide range of fields: social, ecological and environmental, arts and culture, new technologies, leisure and sports, etc.

Activity 2: Youth Exchanges (Action 3.1 of the Youth in Action programme)

Youth exchanges offer an opportunity for groups of young people from the Western Balkans participating in the Youth in Action programme to meet and learn about each other's cultures.

Their pedagogical value and non-formal learning element comes from the fact that the groups explore themes of common interest.

Activity 3: Training and networking of those active in youth work and youth organisations (Action 3.1 of the Youth in Action programme)

Activities supporting the training of those active in youth work and youth organisations, in particular the exchange of experiences, expertise and good practice between them; as well as activities which may lead to long-lasting quality projects and partnerships and networks. The action supports training courses, seminars, study and feasibility visits, evaluation meetings, job-shadowing, partnership-building and networking activities.

General selection procedures and criteria:

All activities supported through the Window are based on partnerships between organisations from the Western Balkans and organisations from the EU and other countries participating in the Youth in Action programme³. Activities 2 and 3 take place in the Western Balkans and Activity 1 may consist either in volunteers from the Western Balkans hosted in Youth in Action Programme Countries, or, vice versa, with volunteers from the Programme Countries hosted in the Western Balkans.

Project applications are selected by the Education, Audiovisual and Culture Executive Agency on the basis of criteria defined in the Youth in Action Programme Guide, which has the status of a permanent call for proposals.

The evaluation of the projects is performed by external evaluators, selected on the basis of their knowledge of the youth sector. All eligible projects are assessed twice, the final score of each project reflects the average scoring given by the two evaluators. When the difference of points given by the first and the second evaluator is equal to or exceeds 20, a third evaluator assesses the applications concerned. The final score given to these projects reflects the average scoring between the two closest evaluations.

Each evaluation includes an overall assessment summarising the conclusions of the analysis, underlining the strengths and weaknesses of the project and formulating recommendations to the attention of the applicant.

The evaluation committee proposes to the Authorising Officer, on the basis of the evaluation performed by the external evaluators, the list of projects suggested for acceptance. The Authorising Officer takes the final decision.

3.5 ASSESSMENT OF PROJECT IMPACT, CATALYTIC EFFECT AND CROSS BORDER IMPACT (WHERE APPLICABLE)

The programme will be regularly monitored and the impact evaluated in cooperation between the European Commission and the EU Member States in order to allow for readjustments.

The cross border impact of the programme offers youth organisations and young people from the Western Balkans and from the EU Member States the opportunity to participate in exchanges, transnational voluntary activities as well as training and networking projects, which contribute to reinforcing mutual understanding, solidarity, intercultural dialogue and to strengthening the capacities of youth organisations and cooperation in the area of civil society.

³ Currently, the Youth in Action Programme Countries are the 27 EU Member States, Croatia, Iceland, Liechtenstein, Switzerland, Norway and Turkey.

In the framework of the permanent monitoring of the Youth in Action Programme, in 2010 and 2011 the Commission launched two surveys on the qualitative impact of the Programme among samples of more than 4,500 participants in the Programme (young people, youth workers and youth organisations). The results of these surveys confirm the Programme's contribution to fostering active citizenship, promoting the acquisition of skills leading to personal, social and professional development as well as supporting capacity-building and competence development of youth workers and youth organisations. The detailed results can be found online:

2011 survey:

http://ec.europa.eu/youth/focus/doc/monitoring_survey/main_results_monitoring_survey_2011.pdf (main results)

http://ec.europa.eu/youth/focus/doc/monitoring_survey/report_monitoring_survey_2011.pdf (full report)

2010 survey:

http://ec.europa.eu/youth/focus/doc/monitoring_survey/main_results_monitoring_survey.pdf (main results)

3.6 SUSTAINABILITY

The skills and knowledge acquired and developed by young people through their participation in cooperation projects and activities will have a positive impact on their personal and social development. The growing interest from youth organisations in the Western Balkans in applying for youth projects indicate that needs stimulated by the Window are continuing to increase.

In most of the cases, young people interested in the Youth in Action programme start with a small Youth Exchange or Training. We have already noticed that after this first experience, they often opt for a European Voluntary Service which is a longer experience and has got different goals and objectives. Part of these participants will then create their own organisations in the country of origin to promote the Youth in Action Programme and this creates a permanent multiplier effect. In the Western Balkan region, organisations involved in the Youth in Action programme are really often created by ex-participants in the projects.

Youth organisations in WB region work closely together in order to promote quality projects, and to establish a sustainable and long lasting cooperation. They work on common interests, visions and strategies of the new partnership. Organisations working together within the same country often create associations of organisations to better present their common interest and goals in front of the national and/or regional authorities

3.7 ASSUMPTIONS AND PRE-CONDITIONS⁴

As the Youth in Action Programme is run with a demand driven approach, the good functioning of the programme will depend on the interest of the youth organisations (and other actors) in participating in youth projects, as well as the quality of the project proposals submitted.

⁴ Assumptions are external factors that have the potential to influence (or even determine) the success of a project but lie outside the control of the implementation managers. Such factors are sometimes referred to as risks or assumptions but the Commission requires that all risks shall be expressed as assumptions. Pre-conditions are requirements that must be met before the sector support can start.

4 IMPLEMENTATION ISSUES

4.1 INDICATIVE BUDGET

Indicative Project budget (amounts in EUR)

			SOURCES OF FUNDING									
			TOTAL EXP.RE	EU CONTRIBUTION		NATIONAL CONTRIBUTION					PRIVATE CONTRIBUTION	
ACTIVITIES	IB (1)	INV (1)	EUR (a)=(b)+(c)+(d)	EUR (b)	%(2)	Total EUR (c)=(x)+(y)+(z)	% (2)	Central EUR (x)	Regional/ Local EUR (y)	IFIs EUR (z)	EUR (d)	% (2)
Activity 1	X		1 250 000	1 000 000	80						250 000	20
Activity 2	X		1 250 000	1 000 000	80						250 000	20
Activity 3	x		1 250 000	1 000 000	80						250 000	20
TOTAL IB			3 750 000	3 000 000	80						750 000	20
TOTAL INV												
TOTAL PROJECT			3 750 000	3 000 000	80						750 000	20

Amounts net of VAT

- (1) In the Activity row use "X" to identify whether IB or INV
- (2) Expressed in % of the **Total** Expenditure (column (a))

Financing rules

The EU grant is based on a mix of actual costs, fixed amounts and flat rates.

The grant cannot finance the entire costs of the project. Promoters must show their commitment to the project by finding financing sources other than the EU grant. This can be done, for example, by running fund-raising activities, by adding own resources, or by requesting grants from other organisations (e.g. municipalities or other local or regional authorities). Proof of co-financing must be included in the final report.

Contributions of a flat-rate amount and scales of unit costs are not affected by this rule. Contributions in kind are considered an eligible source of co-financing.

4.2 INDICATIVE IMPLEMENTATION SCHEDULE (PERIODS BROKEN DOWN BY QUARTER)

The selection is based on the Youth in Action Programme Guide (permanent call for proposals) which foresees 3 selection deadlines (Rounds) per year. Projects concerning one of the mentioned activities and committed over the amount available can be submitted and run according to the following scheme:

Round	Deadline for submission	Signature of contracts ⁵	Project Completion ⁶
Round 1 2013	01/02/2013	01/06/2013	Q4 2016
Round 2 2013	01/06/2013	01/9/2013	Q4 2016
Round 3 2013	01/09/2013	01/12/2013	Q4 2016

Calendar of activities that is valid for the full period of the Programme to be found under:

http://eacea.ec.europa.eu/youth/programme/calendar_en.php

4.3 CROSS CUTTING ISSUES

4.3.1 *Equal Opportunities and non discrimination*

An important priority of the Youth in Action Programme is to give all young people equal opportunities to access to the activities supported through the Programme. Youth groups and organisations should take appropriate measures to avoid exclusion of specific target groups.

4.3.2 *Environment and climate change*

Environment is one of the fields in which European Voluntary Service activities are carried out and is a re-occurring theme in youth exchanges.

4.3.3 *Minorities and vulnerable groups*

The respect for cultural diversity together with the fight against racism and xenophobia are priorities of the Youth in Action Programme. By facilitating joint activities of young people from different cultural, ethnic and religious backgrounds, the Programme aims to develop the intercultural learning of young people.

4.3.4 *Civil Society/Stakeholders involvement*

Non-profit or non-governmental organisations make up by far the largest group of eligible applicants. These may be organisations of young people, organisations concerned with policies and initiatives relevant to young people, or a combination of the two.

As projects are based upon partnerships this means that non-profit or non-governmental organisations from different eligible countries are engaged in joint discussions and activities. Projects should stimulate young people to reflect on the essential characteristics of European

⁵ As from the date specified.

⁶ Depending upon the Programme action, maximum 24 months after the start date of the project period of eligibility.

society and, above all, encourage them to play an active role in their communities. To feel European, young people must become aware of the fact that they play a role in the construction of the current and future Europe. Therefore, a project with a European dimension should not only 'discover' Europe, but also - and most importantly - aim to build it through increased civil society action.

ANNEXES

1. Logical framework matrix in standard format
2. Amounts (in EUR) contracted and disbursed per quarter over the full duration of the project
3. Description of Institutional Framework
4. Reference to laws, regulations and strategic documents:
5. Details per EU funded contract
6. Project visibility activities

ANNEX 1: Logical framework matrix in standard format

LOGFRAME PLANNING MATRIX FOR Project Fiche		Project 10: Youth in Action Programme	
		Contracting period expires: 30 November 2014	Execution period expires: 30 November 2017
		Total budget :EUR 3 750 000	2012 IPA budget: EUR 3 000 000
Overall objective	Objectively verifiable indicators	Sources of Verification	
Strengthen democracy, civil society and social inclusion in the Western Balkans, as well as young people's mutual understanding, sense of solidarity and tolerance, by facilitating the integration and active participation of young people in society .	<ul style="list-style-type: none"> - Active participation of young people in democratic life - Influence of civil society in policy- making process - Development of the voluntary sector 	<ul style="list-style-type: none"> - Central Bureau of Statistics and other official statistics - Reports of "Think thanks" and professional organisations - National Governmental reports 	
Project purpose	Objectively verifiable indicators	Sources of Verification	Assumptions
Promote the non-formal education and youth sector in the region by: <ul style="list-style-type: none"> - Supporting projects with the partner beneficiaries, in particular youth exchanges, transnational voluntary service and training and networking for those active in youth work 	<ul style="list-style-type: none"> - Public and private investment in non-formal education and youth sector 	<ul style="list-style-type: none"> - Reports of "Think tanks" and professional organisations - National Governmental reports 	
Results	Objectively verifiable indicators	Sources of Verification	Assumptions
<ul style="list-style-type: none"> - Increased opportunities for young people to experience international mobility and to acquire socio-educational skills which could better facilitate their integration in society; - Increased participation of young people in democratic life and active citizenship in particular with regard to young women and young people with fewer opportunities; - Improved interethnic and inter-religious dialogue among young people and youth organisations. - Development of long-lasting partnerships as 	<p>All activities:</p> <ul style="list-style-type: none"> - Number of organisations (including partners) from the Western Balkans participating in activities supported by the Window; - Number of projects involving young people with fewer opportunities; - Number of projects dealing with minorities and inter-ethnic inter-religious dialogue issues; - Number of young women involved in the activities; - Rating of submitted projects; 	<ul style="list-style-type: none"> - Education, Audiovisual and Culture Executive Agency - Other implementing bodies of the Youth in Action programme 	

<p>well the exchange of expertise and know-how in the field of youth and non-formal education.</p> <ul style="list-style-type: none"> - Improved organisational skills of organisations established in the Western Balkans, in particular with regard to management of European Union funds. 	<ul style="list-style-type: none"> - Measures of efficiency in administrative and financial management. <p>Activity 1:</p> <ul style="list-style-type: none"> - Number of European Voluntary Service projects in the Western Balkans; - Number of organisations accredited as EVS host organisations under the Youth in Action programme in the Balkans. <p>Activity 2:</p> <ul style="list-style-type: none"> - Number of youth exchanges among young people from different countries taking place in the Western Balkans. <p>Activity 3:</p> <ul style="list-style-type: none"> - Number of training and networking projects organised in the Western Balkans. 		
Activities	Means	Costs	Assumptions
<ol style="list-style-type: none"> 1. European Voluntary Service 2. Youth Exchanges 3. Training and networking of those active in youth work and youth organisations 	<p>Call for Proposals</p>	<p>1 000 000</p> <p>1 000 000</p> <p>1 000 000</p>	

ANNEX 2: Amounts (in EUR) contracted and disbursed per quarter (Q) over the full duration of project

Contracted	Q1 2013	Q2 2013	Q3 2013	Q4 2013	Q1 2014	Q2 2014	Q3 2014	Q4 2014	Q1 2015	Q2 2015	Q3 2015	Q4 2015	Q1 2016	Q2 2016	Q3 2016	Q4 2016
Activity 1, 2, 3		1 000 000	1 000 000	1 000 000												
Cumulated		1 000 000	2 000 000	3 000 000												
Disbursed	Q1 2013	Q2 2013	Q3 2013	Q4 2013	Q1 2014	Q2 2014	Q3 2014	Q4 2014	Q1 2015	Q2 2015	Q3 2015	Q4 2015	Q1 2016	Q2 2016	Q3 2016	Q4 2016
Activity 1, 2, 3			800 000	800 000	800 000	200 000	200 000	100 000	100 000							
Cumulated			800 000	1 600 000	2 400 000	2 600 000	2 800 000	2 900 000	3 000 000							

Annex 3: Description of Institutional Framework

These are the authorities in the Beneficiaries in charge of issues related to the Youth Sector:

- Albania: Ministry of Tourism, Culture, Youth and Sports
- Bosnia and Herzegovina: Commission for the coordination of youth issues in BiH
- The former Yugoslav Republic of Macedonia: Department for International Cooperation Youth Sector, Agency of Youth and Sport
- Kosovo: Ministry of Culture, Youth and Sports
- Montenegro: Ministry of Youth and Sports
- Serbia: Ministry of Youth and Sports

Annex 4: Reference list of relevant laws and regulations only where relevant

- Council Decision of 18 February 2008 (2008/210/EC) on the principles, priorities and conditions contained in the European Partnership with Albania and repealing Decision 2006/54/EC
- Council Decision of 18 February 2008 (2008/211/EC) on the principles, priorities and conditions contained in the European Partnership with Bosnia and Herzegovina and repealing Decision 2006/55/EC
- Council Decision of 18 February 2008 (2008/212/EC) on the principles, priorities and conditions contained in the Accession Partnership with the former Yugoslav Republic of Macedonia and repealing Decision 2006/57/EC
- Council Decision of 22 January 2007 (2007/49/EC) on the principles, priorities and conditions contained in the European Partnership with Montenegro.
- Council Decision of 18 February 2008 (2008/213/EC) on the principles, priorities and conditions contained in the European Partnership with Serbia including Kosovo.
- Multi-beneficiary Multi-annual Indicative Planning Document 2011-2013

Annex 5: Details per EU funded contract where applicable:

The Programme will be implemented on the basis of a permanent Call for Proposals, which foresees three deadlines in 2013. Following the selection of the projects after an evaluation by experts, grants will be awarded to youth organisations established in the Western Balkans in quarter 2, 3 and 4, 2013.

The programme will be implemented on an indirect centralised basis by the European Commission following Article 53a of the Financial Regulation and corresponding provisions of the Implementing Rules.

Implementation tasks are delegated under Article 54(2) (a) of the Financial Regulation to the Education, Audiovisual and Culture Executive Agency, which was created by Commission Decision 2009/336/EC of 20 April 2009, Decision setting up the Education, Audiovisual and Culture Executive Agency for the management of Community action in the fields of education, audiovisual and culture in application of Council Regulation (EC) No 58/2003 (2009/336/EC), repealing Decision 2005/56/EC. The mandate of the Agency was extended by Commission decision C(2009) 3355 of 6 May 2009 delegating powers to the Education, Audiovisual and Culture Executive Agency with a view to the performance of tasks linked to implementation of the Community programmes in the fields of education, audiovisual and culture, comprising in particular implementation of appropriations entered in the Community budget.

According to Article 12 (3) of the Council Regulation No (EC) 58/2003 of 19 December 2002 laying down the statute for executive agencies to be entrusted with certain tasks in the management of Community programmes, any programme delegated to an executive agency has to contribute to the financing of the administrative budget of the agency.

Annex 6: Project visibility activities

All projects funded under the Youth in Action Programme must develop measures aimed at ensuring the visibility of their project and of the Programme. Visibility consists in spreading information about the project, its objectives and attained results, as well as in promoting the contribution of the EU Youth in Action Programme to the realisation of the project. Visibility measures mainly occur before and during the implementation of the project. Such measures can be for example: developing information or promotional material; issuing 'press releases' or writing articles for newspapers, magazines, websites or newsletters; creating an e-group, a web space, a photo-gallery or blog on the Internet, etc.

Beneficiaries must clearly acknowledge the European Union's support in all communications or publications, in whatever form or whatever medium, including the Internet, or on the occasion of activities for which the grant is used.