2005 Cross Border Co-operation between Bulgaria & Romania

PROJECT FICHE FOR PROGRAMME SUPPORT (TECHNICAL ASSISTANCE)

1 BASIC INFORMATION

CRIS Number:	**RO 2005/017-535.01.04**
Title:	CBC programme Bulgaria & Romania 2003 – 2006, Programme Support (Technical Assistance)
Sector:	**Regional Development / CBC**
Location:	Eligible regions of the CBC Programme Romania-Bulgaria (Romanian Counties: Mehedinti, Dolj, Olt, Teleorman, Giurgiu, Calarasi, Constanta)
Duration:	30 months Contracting Deadline: 30/11/2007 Contract Execution Deadline: 30/11/2008

1. 2OBJECTIVES

1.1. 2.1 Overall Objective:

The overall objective of the programme is promotion of sustainable economic development of the Romania-Bulgaria border region, in order to reduce its peripheral character, through increased cross-border cooperation between the private and public sectors and between individuals.

In pursuing this overall objective, a Grant Scheme mechanism will be established to fund a limited number of projects dealing with the defined priorities and relevant measures outlined in the Joint Programming Document RO-BG 2003-2006, while a technical assistance measure will ensure efficient, effective and transparent management and a smooth implementation of the programme.

The Programme Support consists of two measures:

- Measure 1 – programme management and implementation (expenditure relating to the management, implementation and monitoring and control of the Programme, costs of organization and participation in meetings of joint management services and translation, audits, costs of the Joint Technical Secretariat, etc.)
- Measure 2 – programme publicity and evaluation, project preparation (expenditure for assisting potential applicants in project preparation (feasibility studies, business plans, etc). and expenditures relating to evaluation, studies, seminars, information, publicity concerning the Programme)

1.2. Project purpose:

To assist the CBC's management structures in the preparation, implementation, monitoring and evaluation of the programme, including contributing to the funding of the Joint Technical Secretariat.

To support awarness raising and information activities among stakeholders, and to provide assistance to potential beneficiaries in project prepration.

2.3 Accession Partnership and NPAA priority

2.3.1 Accession Partnership

This Programme Support corresponds to one of the *Public Administration* priorities:

- Strengthen administrative structure to ensure it has the necessary capacity for fully effective use of and proper accounting for EC funds.

The proposed Programme Support will play a key part in the process of preparation of Romania for the accession. In addition, the project supports the social and economic integration between the border regions of the countries.

2.3.2 NPAA (Medium-term priority)

The Romanian policy towards border regions is part of the national regional policy. The development of closer cross border co-operation is regarded as an important mechanism in the creation of favourable conditions for European integration.

The approach for the project should be consistent with the following permanent objectives identified in the NPAA (2002) for programming regional development in 2002-5:

Preparation of the institutional and legal framework for coordination and implementation of the Structural Instruments;

Implementation of national regional development strategy.

The Programme Support will ensure the promotion of cross-border co-operation in the RO-BG border regions.

2.4 Coherence with National Development Plan

The project respects the priorities of the National Development Plan 2004-2006 (NDP) aimed at the harmonisation and increase of the economic potential in the cross-border regions. In this respect, the main goal pursued refers to opening up new horizons, fostering the socio-economic development of the border areas and gradually overcoming the problems resulting from their isolated position at the country’s periphery.

The overall project purpose and project objectives will, without doubt, help in the implementation of the NDP priorities. Promoting cross-border relations and good co-operation between the RO and BG border regions (NUTS III level) is a powerful tool for fostering economic and social development. Competitiveness in the border region will be reinforced by efficient cross-border cooperation in a range of fields including economic development, environmental protection and management and people to people actions. Efficient management of environment in the border area requires good co-operation in the issues such as environment protection and regional infrastructure. Therefore, a linkage and

complementarity between the regional development strategy and the cross-border co-operation strategy will be ensured, since cross-border co-operation contributes to the integrated development of the border region.

1.3. Cross Border Impact

This project fiche is in line with the priorities defined in the main Romania-Bulgaria CBC programming and planning documentation:

a) A) Joint Programming Document 2003-2006, approved in July 2003;

b) B) Programme Complement 2005–2006, approved in April 2005.

The current project, as described in this fiche, aims to contribute to sustainable development and to increase living standards as well as the attractiveness of areas on both sides of the RO-BG border.

The project will reinforce and enhance the institutional framework and networks and will improve conditions for the cross-border coordination of policies and activities.

2. DESCRIPTION

2.1. Background and justification

Sustainable development implies economic growth together with the protection of environmental quality, each reinforcing the other. The essence of this form of development is a stable relationship between human activities and the natural world.

The regional economy is characterised by relatively low GDP, limited investments and strong under-capitalisation. The SWOT analysis emphasises that the border area as a whole is characterised by an economic structure that is dependant upon agriculture and other relatively low productivity sectors. There is a relative lack of dynamic high growth activity with little success in attracting significant inward investment. Nevertheless, the small firms sector is relatively well represented and is a potential source of strength. Improving the performance of the small firms sector is critical to strengthening the border area economy in terms of improving competitiveness and creating a sustainable economic base. The economic co-operation between entities in the border region allows the utilisation of common know-how and the creation of conditions for the development of a common economic area, using its comparative advantages and internal potential.

The 2005 programming and planning documentation takes into account the above-mentioned problems and barriers as it concentrates on strengthening cross-border cooperation and the regional business support infrastructure, on promoting environment protection and resource management and people to people actions. The programme aims to bring people, communities, civil society and economic actors of the border area closer to each other in order to establish a sound basis for balanced economic and social development in both countries. Co-operation with similar institutions will enable design and implementation of common projects in the cross-border region. An integrated approach is a prerequisite for

ensuring sustainable development in the border area by promoting sustainable economic measures.

The programme will be implemented through a series of grant-funded activities. The Grant Schemes covers three priorities set in the Joint Programming Document 2003-2006, further developed in the Programme Complement 2005-2006: Priority 2 - *Economic Development*, Priority 3 - *Environmental protection and management* and Priority 4 – *People to people actions*.

Support to programme administration and management, publicity, monitoring and evaluation activities will be provided through the Technical Assistance component (Horizontal measure 5).

This project will help the national and joint implementing bodies to ensure efficient, effective and transparent management as well as smooth operation of the Grant Schemes.

2.2. Sectoral Analysis

Not applicable.

2.3. Results

The overall result of the project will be the development and consolidation of economic relations and co-operation initiatives (market integration and societal coherence) hand-in-hand with improved environmental management in the border region. A fully operational Grant Scheme will support projects that promote cross-border cooperation development,.

The purpose is to support the further development of the economic and social cohesion of border regions, in line with the sustainable development principles, promoted through Programme Support Activities.

The expected results of the TA will be a well-managed Grant Programme through a strengthened and robust administration system, at central and local level. During programme implementation, efficient, effective and transparent management of the programme and equal opportunities will be ensured for the potential applicants.

In line with the need for strengthened administrative capacity in the border area, the newly established CBC Regional Office in Calarasi will be fully involved in technical project management and it will operate with a suitably qualified team. The CBC Regional Office in Calarasi will NOT manage funds and payments. The Implementing Agency will remain responsible for all financial aspects of the programme and will supervise the activities of the regional office in Calarasi.

The main outcome of the TA is the successful management and implementation of the Grant Schemes:

- Publication of the Call for Proposals, support to applicants in proposal preparation, project selection process and contracting;
- Support to beneficiaries in the implementation of the selected projects;

3. Monitoring of the Grant Schemes implementation;
4. Reporting;

Further outcomes of the programme support activities include:

- Publicity and evaluation plan implemented

- Mature project proposals elaborated/improved

- Established project pipeline with ready-to-go CBC projects

- Tools (manuals, handbooks, guidelines, etc.) and other relevant documents for the proper programming and implementation of the future CBC programme prepared

2.4. Activities- Technical Assistance

Programme support activities

Technical Assistance within Programme Support is an essential resource for effective delivery of the cross-border cooperation programme. The aim of the TA is to ensure efficient, effective and transparent management and smooth operation of the Phare CBC programme.

Successful delivery of the programme through the Grant Schemes will require a strengthening of the administrative capacity. In the current funding period the administrative and management system has been expanded and strengthened, especially at the local level (in the border area). The CBC Regional Office Calarasi will be responsible for the administrative and technical implementation of the measures under the programme. The CBC Regional Office Calarasi will carry out activities in the field of project implementation, monitoring and evaluation as delegated by the Ministry of European Integration. Within the CBC Regional Office Calarasi, the Joint Technical Secretariat will carry out most of the administrative tasks and day-to-day manangement of the grant schemes and be responsible for the secretariat function of the Joint Steering Committeee and Joint Cooperation Committee. One of the aims of the TA is to support these structures. Also, TA support will ensure effective and efficient publicity and evaluation of the programme.

TA will contribute to ensuring equal opportunities for potential applicants and will support the target groups of the border region and beneficiaries of projects and all institution involved in the programme management in project development and in the technical documentation preparation.

Consequently, Programme Support will be implemented through two measures, one focusing on programme management and implementation, and one focusing on programme publicity and evaluation, support of potential applicants in project preparation, project pipeline and tools for programming and implementation of future CBC funding).

The financial envelope allocated under Phare Technical Assistance will finance two separte projects linked to the two measures of the TA.

Measure 1. – Programme management and implementation

A service contract between MEI and the CBC Regional Office Calarasi will set up specific tasks and responsibilities for the CBC Regional Office Calarasi to ensure programme manangement and implementation, setiing up reporting obligations to become the ground for approval of payments for services provided by CBC Regional Office Calarasi. This will contribute to the financial sustainability of the CBC Regional Office Calarasi, ensuring also a better control of the implementation of projects.

Measure 1 will be implemented through three types of activities:

Activity 1 Programme administration and capacity building:

- CBC Regional Office Calarasi administration and management of Grant Schemes implementation;
- CBC Regional Office Calarasi support to the Joint Technical Secretariat (JTS).

Activity 2 Administrative and Technical activities and support for Grant Schemes implementation and project management

(1) Preparation and management of launching Call for Proposals for project: Measures 2.1, 3.1 and 4.1.

(2) Organisation of evaluation and project selection activities;

(3) Provision of evaluators;

(4) Carrying out activities related to the implementation of the grant schemes in primary contracting process for the Implementing Agency and secondary contracting process for the beneficiaries;

(5) Providing an intensive awareness campaign, seminars and provision of information and advice to applicants for project appraisal;

(6)

(7) Assuring exchange of information on different project proposals;

(8)

(9) Audits and on the spot checks of the operations;

(10) Installation of computerised systems for management, monitoring and evaluation;

(11) Use of information technologies (Internet), and operation of the CBC related website;

Activity 3 Support to Joint Technical Secretariat (JTS) activities:

- Information and publicity activities of the programme;

(12) Publishing promotional materials;

(13) Establishment of a common web-site;

(14) Collection, processing and documentation of data;

(15) Running and management of a monitoring database;

(16) Activities in connection with the preparation, selection, evaluation of the projects;

(17) Realisation of seminars and conferences;

(18) Organisation of the joint programme bodies meetings;

(19) Translation, interpretation.

Measure 2.– Programme publicity and evaluation, project preparation (expenditure for assisting potential applicants in project preparation (feasibility studies, business plans, etc). and expenditures relating to evaluation, studies, seminars, information, publicity concerning the Programme)

A service contract under PRAG rules will be contracted by MEI and will set up specific tasks and responsibilities to ensure programme publicity and evaluation as well as project preparation activities.

Measure 2 will be implemented through the following activities:

(20) Providing intensive publicity activities to ensure a common identity for the programme: conferences, seminars, provide up-to-date information through the website and promotional materials, awareness campaign for target groups to promote understanding of the significance of cross border cooperation and importance of projects implemented under the programme;

(21) Actions to support potential beneficiaries in project development and search for partners (project pipeline; feasibility studies, Environment Impact Assessment, Cost-Benefit Analysis etc; project design and tender documents);

(22) Programme evaluation and disclosure activities;

(23) Tools (manuals, handbooks, guidelines, etc.) and other relevant documents for the proper programming and implementation of the future CBC programme.

Eligible beneficiaries for Measure 1

CBC Regional Office Calarasi, including the Joint Technical Secretariat.

The Technical Assistance shall support implementation of an indicative number of one service contract with the CBC Regional Office Calarasi for:

- Implementation of the Grant Schemes and
- Functioning and operation of the unit supporting the role of the Joint Technical Secretariat.

The TA service contract will comply with the Statute and Act of Incorporation of the CBC Regional Office Calarasi, JPD and PC provisions as well as national legislation. The eligible activities and expenditures under this contract will follow the PRAG rules.

CBC Regional Office Calarasi shall secure any additional expenditures / costs required under this measure for the implementation of the grant schemes, as well as any additional expenditures/costs necessary for the proper implementation of the grant schemes.

2.5. Linked activities

Phare Economic and Social Cohesion Programmes 2000, 2001, 2002, 2003 and 2004 - Support for the private sector and economic development

RO 9904 - EC/Phare Enterprise Restructuring and Employment Conversion Programme (RICOP)

RO 9911.02.01 Joint Air Quality Monitoring System on the Romanian/Bulgarian Boundary Towns on Lower Danube;

RO 0002 02.01 Ecologization of Danube and Transportation Facilities;

RO 01.03.02 Integrated monitoring of the Romanian Black Sea Coast, between Midia and Vama Veche;

RO 01.03.03 The development of an integrated monitoring common system – a pilot project for Cama Dinu islet area;

RO 000-625-03 Development of a control system for air emissions from traffic and stationary sources in the boundary Romanian-Bulgarian region;

RO 005-701-03 Development of an air quality management programme for the Romanian region along the Bulgarian border, on lower Danube;

RO 005-701-04 Promotion of Sustainable Development and Conservation of Biodiversity in Bulgarian-Romanian Cross Border Region;

RO 016-784.01.03 Integrated Management of Transboundary Groundwater between Bulgaria and Romania in Dobrudja/Dobrogea Area;

RO 005-701-05 Sustainable Economic Development of the Bulgarian Romanian Border Region

1999, 2000, 2001, 2003, 2004 Joint Small Projects Fund

WWF-International Danube-Carpathian Programme: Development of GIS forestry maps of the Danube islands in Romania;

PE-P033964 Forest Rehabilitation and Sustainable Management (World Bank);

GEF: Strategic action plan for protection Black Sea against pollution;

Western Black Sea Integrated Environmental System- 2003;

ISPA funding: Integrated waste Management System in Teleorman County;

SAMTID funding: Rehabilitation of the water supply systems in the urban localities of the Teleorman County;

GEF/World Bank project: Wetland Restoration and Pollution Reduction;

EC DANCEE project: Conservation of Species and Habitats;

2002/000-625-05 Project Preparation Facility (PPF) for the Phare CBC Programme Romania-Bulgaria;

2003/005-701.07 Project Preparation Facility (PPF) for the Phare CBC Programme Romania-Bulgaria.

2.6. Lessons Learned

This project is the first RO-BG Phare CBC programme to be implemented through an integrated Grant Scheme. Nevertheless during the preparation of the project fiche, practical experience from the 1999-2004 JSPF Grant Scheme projects, previous Phare CBC projects, Phare ESC Grant Scheme projects and other state support programmes was taken into account.

Previous Phare and Phare ESC projects are seen as relevant implementation models for the current project in terms of type, size and implementation arrangements (local implementing authorities). In addition, the conclusions of the ex-post monitoring reports and evaluation reports for this and similar projects and programmes have been considered in the preparation of this project fiche.

The outcomes of the assessment of CBC projects, especially RO-BG Phare CBC, carried out by the EMS, as well as the recommendations of the EMS reports were also taken into consideration during the programming phase and will be kept in mind during programme implementation.

The lessons learned can be summarised as follows:

Confirmation of Project Financing from the relevant authorities;

Assistance should be provided to the IA, and ultimately to the beneficiary, for successful management to Phare requirements (documentary evidence, transparency, accountability etc.);

Need for tight match between the final product (completed project) and the original needs assessment and project preparation studies (e.g. feasibility studies);

Watertight confirmation of co-financing;

Full consideration of all stakeholders with an emphasis on local stakeholder participation and decentralisation of decision making;

Project selection and implementation should take full account of value for money;

Adequate "Indicators of Achievement" needed at project planning state as a benchmark for late evaluation;

Acknowledgement of Phare contribution (publications, website, etc.);

All applicants shall specify baseline and targets in terms of results and impacts of their projects in harmony with the logframe matrix of the current project fiche.

In addition, the "Interim Evaluation No. R/RO/CBC/03037- Interim Evaluation of the European Union Pre-Accession Instrument Phare Cross-Border Cooperation report" outlines the issue of delay in programme implementation and lessons learned can be summarised as follows:

Increase Institutional capacity at central level;

Extended technical assistance for entire project control and management at local and central level;

As revealed during the implementation phase, international technical assistance needs to be provided to increase the design skills and the quality of the tender documents produced by local designers and to ensure that the preparation of design and tender documents meets international practice to eliminate poor programme preparation with design;

Feasibility studies to EU standards to be included in the project proposals and assistance provided;

Clear adoption statements to be part of project proposals, together with operation funding identification and commitment. Affordability analysis and CBA including IRR will be part of the feasibility studies to eliminate concerns regarding sustainability.

3. INSTITUTIONAL FRAMEWORK

Programme Management Structures

National Authorities

Both RO and BG will have an Implementing Agency (IA) (fulfilling also the role of Contracting Authority (CA)) and have three joint management structures, namely the Joint Co-operation Committee (JCC), the Joint Steering Committee (JSC) and the Joint Technical Secretariat (JTS).

Implementing Agency*:* the body responsible for the overall management and implementation of the programme for all financing under Phare CBC.

Contracting Authority*:* this role is carried out by the national authority designated in the Financing Agreement.

In the case of RO, the Ministry of European Integration will act as combined IA/CA and, in the case of BG, the Ministry of Regional Development and Public Works will act as combined IA/CA.

In RO the IA /CA is the CBC Directorate and Payment Directorate in the Ministry of European Integration. The PAO retains his contractual and financial responsibility for the implementation of the Grant Programme. The PAO has full responsibility for selection and implementation (tendering, contracting and management) of all projects.

The Programme will be implemented as much as possible on a decentralised basis. The CBC Directorate will therefore delegate a range of management tasks to the CBC Regional Office Calarasi. The CBC Regional Office Calarasi will assist the IA/CA in the implementation phases of the Grant Scheme project cycle (financial management, monitoring and control of the projects). The relationship between the IA/CA and the CBC Regional Office Calarasi shall be defined in an Implementation Agreement which, in turn, shall be approved by the EC Delegation.

The IA/CA will remain responsible for approval of tender documents, preparation of evaluation criteria, evaluation of offers, signature of contracts and authorisation of invoices and will supervise adequately the CBC Regional Office Calarasi. In addition the IA/CA execute payments to the final beneficiaries (the CBC Regional Office Calarasi will not manage funds and payments). Also, control of funds remains the direct responsibility of the IA.

The management of the Grant Schemes will follow Section 6 of PRAG under the "decentralised ex-ante controls" approach.

Joint Management Structures

Joint Co-operation Committee: ensures policy and financial overview of the operation of the RO-BG CBC Programme. It performs the tasks described in the Phare CBC Regulation 2760/98.

The main responsibilities of the JCC are, inter alia:

- to adopt the Joint Programming Document (JPD) and any further adjustment of it, as appropriate;
- to adopt the project fiches to be put forward for the yearly programming exercise;
- To consider and approve the annual and final implementation reports before they are sent to the Commission.

The JCC consists of:

- representatives of national, regional and local authorities, as well as NGOs. Regional and local authorities are largely represented;
- representatives of the EC Delegations, participating in an advisory capacity.

The JCC is co-chaired by the IA/CA and will meet at least once a year.

Joint Steering Committee (JSC): operational body of the programme.

The main responsibilities of the JSC are, inter alia:

- to oversee the joint selection of projects;
- To approve the framework for the Joint Technical Secretariat's tasks.
- to supervise the activities of the Joint Technical Secretariat;

- To review, periodically, progress made towards achieving the specific (and quantified) objectives of the programme and to analyse the results of implementation (achievement of the targets set for the different measures).

The JSC consists of:

- 2 representatives from the RO IA/CA and 2 representatives from the BG IA/CA (in case of RO, one member shall be nominated from the CBC Regional Office Calarasi)
- 2 representatives from each Joint Technical Advisory Group (there is one JTAG for each of the three JPD priorities - Economic Development, Environment Protection and Management, Improving Infrastructure), with an equal representation of both RO and BG partners
- representatives of the EC Delegations, acting as observers

The role of Chair (with casting vote) will rotate between the RO and BG IA/CAs. The JSC will meet quarterly; the Joint Technical Secretariat will convene.

The JSC draws up and adopts its own rules of procedure. The JSC approves the *rules of procedures for the JTS* to define the exact division of tasks.

Joint Technical Secretariat (JTS): the main administrative body of the programme.

The main responsibilities of the JTS are:

(1) receiving project applications,
(2) providing regularly monitoring reports the JSC
(3) providing advice to potential project partners
(4) Carrying out day-to-day administrative tasks related to the programme.

The tasks of the JTS include only technical and administrative support and there will be no transfer of public authority tasks relating to the management of the funds. The JTS will consist of an Executive Secretary and four desk officers (2 Romanian (from the CBC Regional Office Calarasi) and 2 Bulgarian). The CBC Regional Office Calarasi will provide office facilities to the JTS. In case of RO, JTS running costs (with the exception of staff costs) will be financed from the programme's Technical Assistance budget. The JTS will be accountable to the IA/CA in RO and to the EC Delegations to RO for the management of the respective EC funds used for fulfilling its tasks.

From past experience it is clear that project applicants need considerable assistance in the preparation of their applications. The JTS will be equipped to organise training and information workshops and to assist in a transparent manner the potential beneficiaries to prepare good quality proposals, including project cost assessment.

4. BUDGET

	Phare support	**Co-financing**			**Total Cost**
Year 2005 Institution Building support		**National Public Funds**	**Other Sources**	**Total Co-financing**	
Measure 5.1 Programme management and implementation	0.248	0.000	0.000	0.000	0.248

Measure 5.2 Programme publicity and evaluation, project preparation	0.152	0.000	0.000	0.000	0.152
Total Programme Support activities **2005**	**0.400**	**0.000**	**0.000**	**0.000**	**0.400**

5. IMPLEMENTATION ARRANGEMENTS

5.1. Implementing Agency

The IA/CA in Romania will be the Ministry of European Integration, through its Cross Border Co-operation Directorate. The Payments Directorate (at MEI) undertakes the payment of all invoices. The PAO will be the Minister of European Integration.

Ministry of European Integration (MEI)
17 Apolodor St, Sector 5, Bucharest,
Tel. +40 21 301 1506
Fax +40 21 336 5809

The Ministry of European Integration will delegate part of its responsibilities, through an Implementing Agreement (a service contract in line with PRAG rules) with the CBC Regional Office Calarasi, which will be responsible for the overall implementation at measure level and for the sound financial implementation of the grant contracts.

The JTS will support the coordination of project implementation on both sides of the border.

CBC Regional Office Calarasi
Str. 1 Decembrie 1918, no. 1, Calarasi, Calarasi County.
Tel. +40 242 331 591
Fax +40 242 331 609

5.2. Twinning

Not applicable

5.3. Non-standard aspects

No non-standard aspects

5.4. Contracts

Technical Assistance contracted according to PRAG Implementation Schedule

6. IMPLEMENTATION SCHEDULE

Component	Start	Completion
Programme Support TA - Implementing Agreement	June 2006	Nov 2008

7. EQUAL OPPORTUNITY

The implementation of this project does not support discrimination based on gender, race, religion etc. Equal opportunity principles and practices in ensuring equitable participation in the projects supported by the programme will be ensured. At the same time the project implementation procedures will ensure that the project brings benefits to all parties regardless of gender, race, religion etc.

Only such projects will be selected that do not contain discriminatory elements and that are open for men and women and other categories as well as to ethnic groups on an equal basis.

8. ENVIRONMENT

Environment protection is one of the priorities of the CBC programme as a whole.

On the institutional side, particular attention will be given to participation of local representatives of Ministries of Environment in the Joint Steering Committee, including local Environmental Inspectorates and branches of the national water companies in the selection of projects.

9. RATES OF RETURN

N/A

10. INVESTMENT CRITERIA

10.1. Catalytic effect

N/A

10.2. Co-financing

N/A

10.3. Additionality

The project will not generate competition with any private service providers, and no other financiers will be displaced by the Phare intervention, in particular as the project targets only beneficiaries whose demand for financing and training measures, is still unmet by the private sector.

Also, the Implementing Agency shall take particular care to ensure that all actions under this programme shall be recorded, for example in PERSEUS, in such away as to make readily identifiable the specific sub-measure and budget year under which they are contracted.

Moreover, that specific registration shall be organised in such a way as to facilitate a readily traceable connection with the results of each contract, including notably the demonstration in terms of results of the abovementioned additionality.

10.4. Project readiness and size

N/A

10.5. Sustainability

N/A

10.6. Compliance with state aids provisions

N/A

11. CONDITIONALITY AND SEQUENCING

The Ministry of European Integration will ensure the necessary human and physical (office space and equipment) resources for the management of the Grant Schemes and coordination of the Romanian part of the programme.

The operation of the CBC Regional Office Calarasi will require the provision of logistic support and sufficient numbers of qualified staff by the RDAs.

ANNEXES TO PROJECT FICHE

- Log frame.
- Detailed implementation chart.
- Contracting and disbursement schedule, by quarter, for full duration of project (including disbursement period).
- Reference list of feasibility/pre-feasibility studies, in depth *ex* ante evaluations or other forms of preparatory work (not applicable).
- Reference list of relevant laws and regulations
- Reference list of relevant strategic plans and studies (not included)

2005 CBC between Bulgaria & Romania **LOGFRAME MATRIX** ***Annex 1 - TA***

		Programme name and number	**RO 2005/017-535.01.04**
CBC programme Bulgaria & Romania 2005, Programme Support (Technical Assistance)		**Contracting Deadline: 30/11/2007**	**Contract Execution Deadline: 30/11/2008**
		Total budget: 0.400 Meur	**Phare Budget: 0.400 MEur**
Overall Objective	**Objectively verifiable indicators**	**Sources of Information**	
Promotion of sustainable economic development of the RO-BG border region, in order to reduce its peripheral character, through increased cross-border cooperation between the private and public sectors and between individuals.	• Increased economic development • Common actions to solve common concerns with the utilisation of local potential	Reports of the National Statistics Office Regional/county statistics Regional Chambers of Commerce Statistics Regional reports	
Project purpose	**Objectively verifiable indicators**	**Sources of verification**	
• To assist the CBC's management structures in the preparation, implementation, monitoring and evaluation of the programme, including contributing to the funding of the Joint Technical Secretariat. • To support awarness raising and information activities among stakeholders, and to provide assistance to potential beneficiaries in project prepration.	• Number and types of partnerships and other long term cooperation arrangements across the border- Increased by 10% in 2007 in comparison to year 2004 • Programme successfully implemented	• National & regional statistics • Regional reports • Business register • Programme evaluation report	
Results	**Objectively verifiable indicators**	**Sources of verification**	**Assumptions**

- a well-managed Grant Programme through a strengthened and robust administration system, at central and local level o Publication of the Call for Proposals, support to applicants in proposal preparation, project selection process and contracting; o Support to beneficiaries in the implementation of the selected projects; • Monitoring of the Grant Scheme implementation; • Reporting - Publicity and evaluation plan implemented - Mature project proposals elaborated/improved - Established project pipeline with ready-to-go CBC projects - Tools (manuals, handbooks, guidelines, etc.) and other relevant documents for the proper programming and implementation of the future CBC programme prepared	• An efficient, effective and transparent management of the Grant programme • a smooth implementation of the programme	• Monitoring & evaluation reports • regional statistics & reports • Financial report • Final report	Detailed & effective co-operation between the planning / development / operator organisations & CBC applicants
Activities • Programme administration and capacity building • Administrative and Technical activities and support for Grant Scheme implementation and project management • Support to Joint Technical Secretariat (JTS) activities	**<u>Means</u>** A Service contract for Grant Scheme Management (EUR 248,000) A service contract for publicity, evaluation and project preparation activities (EUR 152,000)		**Assumptions** • Satisfactory number and quality of applications • Resources are in place •

	Phare CBC €m	**National cofin. €m**	**Benef. contrib €m**	**Total €m**
Measure 1	0.248	0	0	0.248
Measure 2	0.152	0	0	0.152
Total	**0.400**	**0**	**0**	**0.400**

	Preconditions
	• Documentation for the Grant Scheme implementation approved by EC Delegation • Training of staff/experts involved in Grant Scheme • Timely development of appropriate CBC project management system

CBC Programme Romania - Bulgaria 2005 Programme Support TA

ANNEX 2: IMPLEMENTATION SCHEDULE D= Design C= Contracting I= Implementation R= Review/evaluation

The implementation schedules are shown for the three annual programmes. It is assumed that the programming cycle will begin in the third quarter of each year.

2005 Programme																
	2005				**2006**				**2007**				**2008**			
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
RO				D	D	C/I	C/I	C/I	C/I	C/I	I	I	I	I	I/R	I/R

CBC Programme Romania - Bulgaria 2005 Programme Support TA

ANNEX 3: CONTRACTING AND DISBURSEMENT SCHEDULES

Components	in MEUR (planned)													
	2005		2006				2007				2008			
	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Contracted Measure 1				0.248	0.248	0.248	0.248	0.248	0.248	0.248				
Contracted Measure 2				0.102	0.102	0.102	0.102	0.102	0.102	0.102				
Total contracted				0.35	0.35	0.35	0.35	0.35	0.35	0.35				
Disbursed Measure 1					0.149	0.149	0.149	0.149	0.223	0.223	0.223	0.223	0.223	0.248
Disbursed Measure 2					0.061	0.061	0.061	0.061	0.092	0.092	0.092	0.092	0.092	0.102
Total disbursed					0.21	0.21	0.21	0.21	0.315	0.315	0.315	0.315	0.315	0.35