

Standard Summary Project Fiche

1. BASIC INFORMATION

1.1 CRIS Number: BG2004/006-070.03.01

1.2 Title: “Support of the Implementation of the Strategy for Reform of the Judiciary through the Introduction of Information Technologies II Phase”

1.3 Sector: Justice and Home affairs

1.4 Location: Bulgaria, Ministry of Justice

2. OBJECTIVES

1.5 Overall Objective(s):

Continue the Judiciary business computerization

Facilitate the Judiciary Users day-to-day work

Achieve immediate provision and control of Judiciary information

Strengthen the Administrative capacity of **Ministry of Justice (MoJ)** “Information Service and Technologies” Directorate

Introduce proper IT standards and methodology in the MoJ “Information Service and Technologies” Directorate

1.6 PROJECT PURPOSE:

To build up on the activities of PHARE 2003 – “Support of the Implementation of the Strategy for Reform of the Judiciary through the Introduction of Information Technologies II Phase” in order to further integrate the existing systems and implement the concepts of e-Justice.

To strengthen the institutional capacity towards Bulgarian EU accession through implementation of modern financial management, human resource management and accounting systems.

1.7 Accession Partnership (AP) and National Program for Adoption of the Acquis (NPAA) priority (and implementing measures envisaged by the Action Plan for AP priorities related to strengthening administrative and judicial capacity)

Accession Partnership (AP) and NPAA priority (and implementing measures envisaged by the Action Plan for AP priorities related to strengthening administrative and judicial capacity)

The Accession Partnership indicates the priority areas for Bulgaria’s membership preparation.

Accession Partnership 2003:

“...**In need of particularly urgent action:** start to implement the Strategy for reform of the judicial system...”.

Bulgaria has submitted an updated version of its NPAA on 2nd July 2001.

NPAA 5.1.1.4. Optimising of the structure and organisation of the Commercial Register

- Public administration

Give more attention when the EC *acquis* is transposed, to how this can be implemented and enforced, including in the court system, at national, regional and local levels, in a way appropriate to the situation in Bulgaria.

- Judicial system

- Continue to implement the National Reform Strategy for the Bulgarian Judicial system and action Plan and adopt implementing legislation in line with EU practices.
- Review the structure of the judiciary in line with EU best practices, including a review of the organization of the pre-trial phase.
- Take steps to improve judicial proceedings in particular to reduce excessive length and ensure full implementation of fundamental rights in penal cases, in particular as regards legal aid.
- Ensure the budget for the judiciary is adequate.
- Take steps to improve the functioning of courts through increasing management training for Court Presidents, development of efficient administrative support at both central and local levels and through introduction of a transparent case distribution system.
- improve security and working conditions in courts and prosecution offices.

1.8 CONTRIBUTION TO NATIONAL DEVELOPMENT PLAN (AND/OR STRUCTURAL FUNDS DEVELOPMENT PLAN/SDP)

Not applicable

1.9 CROSS BORDER IMPACT

Not applicable

2 DESCRIPTION

2.1 BACKGROUND AND JUSTIFICATION:

Following the process of Bulgarian accession to EU, judiciary reform is of paramount priority to its proper implementation. The Regular Reports on Bulgarian progress to EU accession stress on the fact that properly functioning and EU harmonized judicial system and the implementation of the *acquis communautaire* are the prerequisite for an effectively working market economy. In respect to these recommendations several documents have been already elaborated and implemented:

- Strategy for the Reform the Judiciary in Bulgaria (published in 2001 – available on Ministry of Justice website: www.mjeli.government.bg), last version – Council of Ministry decision N 260/21st of April 2003 ;

- Action Plan for the implementation of the Strategy for the Reform the Judiciary in Bulgaria - available on Ministry of Justice website: see above. Last modification expected soon;
- Bulgarian Judiciary IT Strategy (accepted by the Supreme Judicial Council in April 2003 - available on Ministry of Justice website: www.mjeli.government.bg/itstrategy);
- Action Plan according to Bulgarian Judicial IT Strategy - available on Ministry of Justice website incorporated within the IT Strategy.

Above mentioned documents outline the actions to be taken, timetables for their implementation and state entities authorized, accompanied with some major critical assumptions and recommendations.

The design and implementation of Bulgarian Judiciary IT Strategy is a result of PHARE 2000 PPF project “Technical Assistance to the Bulgarian Judiciary for the Development of IT Strategy”, successfully finalized in March 2003. Further to this project following documents were drafted: Judiciary IT related System Synthesis (last version from April 2003), Proposals for improvement of the IT coordination mechanism and IT projects management based on clear methodology standards (incorporated within the IT Strategy document). The strong point of this project is setting up an efficient mechanism coordinating the judiciary computerisation in Bulgaria.

Further to this issue several other projects have been realized/been in a process of realization for judiciary system reform:

- Technical specifications and needs analysis for PHARE 2002 Project “Implementation of the Strategy for Reform of the Judiciary in Bulgaria”, Component 3 “Computer Equipment” – in a process of elaboration at the moment

The activities under this project will be closely coordinated with all ongoing judicial projects with IT Components. As a strong point it must be highlighted that a project management structure, concerning all IT programmes, is established in the Bulgarian Judiciary IT Strategy. All the deliverables under different Judicial IT projects, financed by Phare and other donors will be taken into consideration.

The Judicial Development Project for Bulgaria, financed by USAID, supports the development of software for case court management. The support translates into supply of hardware, basic software and development of application software. It is planed to be implemented in approximately 11 pilot courts in Bulgaria. The possible extension of the functionality and extension of the system at the national level will be subject of discussion under the process of development of the Judicial IT Strategy.

Under the PHARE Horizontal project on Judicial Co-operation in Criminal Matters, (section 2 “Institutional Building”) recommendations were made for the creation of a national network between relevant authorities dealing with extraditions and international legal assistance. This network should connect MLA-central authorities, courts, prosecutors’ offices, investigation services and INTERPOL. The information system for processing of international request for criminal cooperation is related in crucial way with the creation of computerized court case management system.

PHARE 2002 Computerisation project will cover the following key application software components:

- Development of the **Court case management and document management system Phase I** (subject of analyses by the Bulgaria Judiciary IT Strategy and coordination with other possible donors)
- An initial implementation of a **data warehouse system** to serve as **MIS** and statistics provider.
- Development of **Unified Register system** based on existing registers systems in respect to Commercial register, Central Registration Database of NGOs for Socially Useful Activities through consolidation of the registers into establishment of connection between them.
- Computerized “Conviction Status Certificate”:
- Unified Legal-Information System at national level

Under PHARE 2003 project “Support of the Implementation of the Strategy for Reform of the Judiciary Through the Introduction of Information Technologies” which Standard Summary Project Fiche has been elaborated and submitted to the Delegation of the EC to Bulgaria 4 components are expected to be implemented:

- Computerisation of arrests’ system
- Computerisation of prisons’ system
- E-justice requirements analysis and partial implementation on the Internet
- Hardware, communication equipment and standard software to be delivered, installed and fully operated

JUSTIFICATION FOR PHARE 2004

The MoJ IST Directorate, based on lessons learned from previous projects, needs assistance to achieve the following milestones:

- Improve the administrative capacity of the MoJ IST Directorate staff in implementing IT methodology in areas of Projects, Quality and Contracts management
- Implement the structure according to the IT strategy and elaborate job descriptions in order to hire the proper staff
- Provide technical training courses to increase the MoJ IST Directorate staff technical knowledge
- Manage the projects requested and ensure quality results provided by the Development and Infrastructure contracts.
- Provide specific MoJ systems support in relation to requirements both technical and Business.
- Assist the main users of MoJ participating effectively in the computerization life cycle.
- Assist MoJ in assessing future activities in relation to further computerizations and Maintenance issues.

To improve the administrative capacity of the Judiciary system, achieve information transparency, provide better service to the public and overall improve work efficiency, the development and enhancement of the following application software is required:

- Computerization of Investigation
- Document Management and Workflow (Phase II)
- Computerization towards Enforcement of Judgment system
- e-Justice strategy continuation and partial implementation

For more detailed information, please refer to the **Bulgarian Judiciary IT strategy**, which gives a summary of the judiciary “System Synthesis” documents, including future plans.

The IST Directorate in the MoJ is the administrative unit responsible for the overall management of the implementation and maintenance of the Judiciary IT systems and infrastructure. In this respect the effective functioning of the Judiciary IT systems and infrastructure depends on the capacity of the IST Directorate to perform successfully its duties.

The criteria for EU membership in general, and the Regular Reports on the Bulgarian progress towards EU accession in particular, set as a requirement for membership, the existence of effectively working Judiciary, able to protect the citizens’ and the business entities’ rights and interests. The e-Justice will contribute considerably to the alleviation of the workload of the magistrates, will improve considerably the access to the Justice and will increase the transparency of the Judiciary. This will increase the efficiency of the work of the Judiciary and will strengthen the public confidence and support.

2.2 LINKED ACTIVITIES:

The proposed project will continue and further develop the results of the activities under the following PHARE projects:

- PHARE 1999 project BG 9911.03 - BG/99/JH/IB01 “Strengthening the Independence of the Judiciary and the Institutional Capacity of the Ministry of Justice” – under this project the pilot computerization of two courts was done;
- PHARE 2001 project BG 0103.04 - BG/IB2001-JH-01 “Streamlining Bankruptcy Proceedings” – its implementation has started. Hardware and software specifications have been elaborated;
- PHARE Project BG 0203.01 - BG 02/JH/IB01A “Implementation of the Strategy for the Reform of the Judiciary in Bulgaria” – envisages support for institution building of Information Technologies Agency for the Judiciary, the establishment of a unified court case management system and the purchase of computer equipment. This is the largest IT investment project that has started so far. It is the basis for all further IT projects in the Judiciary.
- The Project Fiche has been elaborated and submitted to the Delegation of the EC for PHARE 2003 project “Support of the Implementation of the Strategy for Reform of the Judiciary Through the Introduction of Information Technologies”.

The project is approved and 4 components are expected to be implemented:

- Computerisation of arrests' and prisons' system
- E-justice requirements analysis and partial implementation on the Internet
- Hardware, communication equipment and standard software to be delivered, installed and fully operated

This project is the most closely linked to the proposed new project and constitutes a good basis for a sustained built-up. The results under the PHARE 2004 project would be continuation of the results of the PHARE 2002 and PHARE 2003 projects.

Other donor activities, related to this project:

- World Bank Project “Creation of Cadastre and Property Register in Bulgaria” has been supported by a Loan Agreement between the Republic of Bulgaria and the World Bank ratified by the National Assembly on October 10, 2001. The project includes 4 main components: Institutional strengthening of the cadastral offices and improving their activities (Component A), Institutional strengthening of the property register offices and improving their activities (Component B), Creation of the cadastral maps and registers and the Property register (Component C), Information systems, project management, political and legal framework (Component D);
- USAID Judicial Development Project

The USAID Judicial Development Project (JDP) is involved in a variety of activities aimed to strengthen the Judiciary in Bulgaria within the wider goal of EU accession. The JDP is heavily focused on court administration. On the bases of this project 11 Model Pilot Courts have been established. These Courts have been fully automated with hardware, software, LANs, and telecommunications equipment. All judges and staff in those courts have received extensive training aiming at proper equipment and new technologies use.

2.3 RESULTS:

Well established and technically equipped systems for:

- Document Management and Workflow
- Investigation service system (pilot seats)
- Enforcement of Judgment System

Continuation and partial implemented system and organization for:

- E-Justice
- MoJ “Information Service and Technologies” Directorate trained and with the required knowledge and skills for provision of Project, Quality and Contracts management

2.4 ACTIVITIES:

Component 1:

Technical Assistance for the development of TS, Analysis and further elaboration of technical manuals for Judiciary IT Systems and IT Technical Training

Provision of IT management methodologies and support through:

- Process assessment and control by Project Management
- Process assessment and control by Quality Management
- Process assessment and control by Contracts Management

Provision of IT Technical Support for Technical evaluations of contracted deliverables through:

- Elaborating TS for different projects
- International Short-Term Experts to support the evaluation of development standards and deliverables, and Local Short-Term Experts to support in technical environment issues and maintenance activities

Provision of Technical Training courses covering subjects, which will improve and further develop the MoJ “Information Service and Technologies” Directorate state-of-the-art technological knowledge and skills

Provision of Business expertise to support the Users and the Computerization projects in respect to the following Main areas:

- Provision of IT expertise with specific Judiciary applications experience from the Member States (MS), to assist the Quality Control process in respect to functionality coverage of the contracted deliverables
- Defining user Requirements
- Outlining main users’ areas of interest in respect to project management
- Outlining main users’ areas of interest in respect to deliverables review
- Compatibility testing
- Provision of Technical Training courses covering subjects relevant to Users’ effective performance

Component 2

Judiciary Business applications developments and Supply of Hardware, communication equipment and Standard Software

This Component will implemented the following application software according to an industry accepted development methodology, including the following Phases:

- Inception
- Elaboration
- Construction
- Transition
- Within each Phase, the following **Disciplines** will be performed:
- Business Modelling
- Requirements
- Analysis and Design
- Implementation
- Testing
- Deployment
- Training
- Main software applications:
- Document management and workflow
- Investigation Service system (pilot seats)
- Enforcement of Judgment system
- e-Justice continuation and partial implementation

Main Hardware acquired and Standards Software and will follow standard HW and SW Implementation Phases:

- Delivery
- Unit Testing
- Site Preparation
- Implementation
- Integration Testing
- Site Acceptance
- Warranty Period

2.5 LESSONS LEARNED:

The judiciary system has been involved in various IT projects which have not been always implemented as expected. MoJ recognized that without a strong IT organization and concrete plans, the Judiciary computerization would be a long expensive and non-transparent process. For this purpose a project has been completed and a Bulgarian Judiciary IT Strategy has been elaborated as mentioned above (3.1). The Strategy covers all the vital areas in achieving the judiciary computerization goals. These areas mentioned latterly are:

- *Organizational issues:* In which the Judiciary Information Service and Technologies Organization (JISTO) has been established. It comprises 3 levels:
 - The Judiciary Automation Policy Committee (JAPS), which approves and enforce strategic issues; allocate projects' funding; resolve risks; track projects' progress; approve/reject projects' deliverables;
 - The central (Sofia) organizational level consists of JISTO Directorate for MoJ and SJC area. This level will manage the two main IT areas that consist of applications and technical environment;
 - The national (or distributed) IT structure, which will assist the central structure on nation wide projects and maintenance.
- *Methodology and management policy,* in which the types of projects and management methods are described. The projects and support to be provided by the JISTO are:
 - Users Support activities:
 - Preparation activities;
 - Plans implementation activities;
 - ITT phase (appropriate documentation preparation phase);
 - IT project phase.
 - JIST Internal support activities:
 - Training and know-how transfer activities acquired through technical assistance and IT training courses;
 - Internal staff policy through the creation and adaptation of internal standards and guidelines in respect to roles, responsibilities, IT methodology .

In summary the IT strategy is a document, which defines function of the JISTO and its priorities.

In order to improve the coordination process with different donors the Working group C2"Judiciary reform" decided on 13 February 2003 the following working groups to be established:

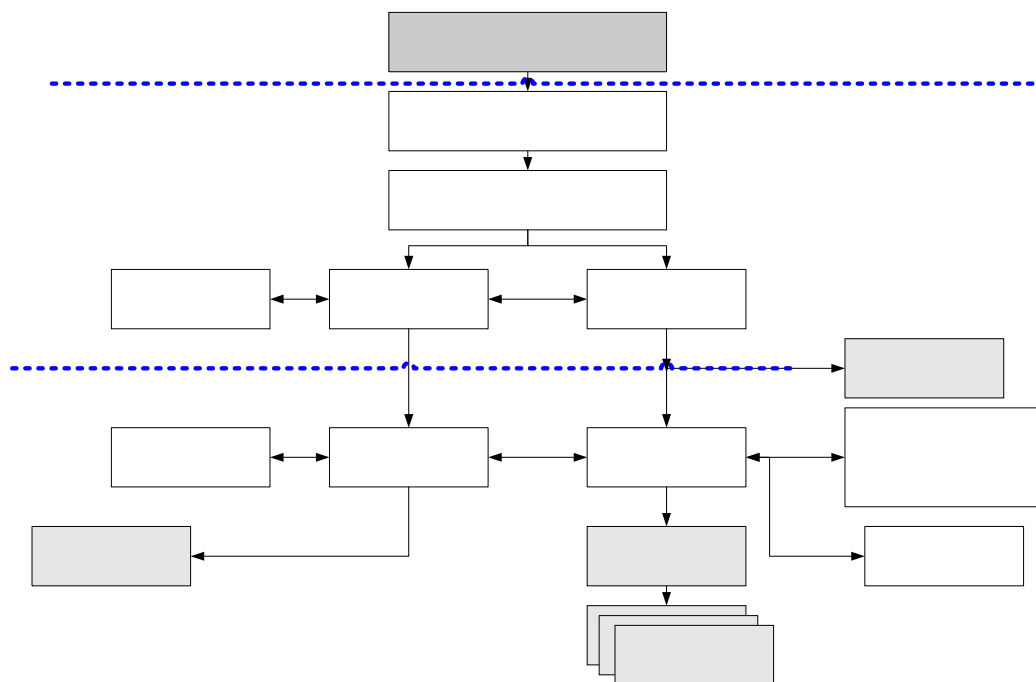
- A working group with representatives of the SJC, the MoJ and possible donors for the new projects, for which funds are not allocated;
- A working group with representatives of the SJC, the MJ, EC Delegation to Sofia and USAID for coordination of the activities, related to the Case Court Management System computerization

3 INSTITUTIONAL FRAMEWORK

All projects will be managed by the Judiciary Information Service and Technologies Organization (JISTO) outlined as a structure in the Bulgarian Judiciary IT Strategy. In the above section (3.5) the hierarchical scheme of the JISTO has been described. The projects' reporting structure is as follows:

- 1st Management Level represented by the Judiciary Automation Policy Committee (JAPC);
- 2nd level represented by JIST Directorate comprising its units for the MoJ, and the Supreme Judicial Council (SJC) and by the established Information Technologies Agency for the Judiciary ;
- 3rd level would be defined after a nation-wide study conducted by JIST that will define the number and profiles of the required staff afterwards.

The following figure illustrates graphically the management framework for these projects:



4 DETAILED BUDGET

PHARE Support						
Components	Investment Support Meuro	Institution Building	Total Phare (=I+IB) Meuro	National Cofinancing * Meuro	IFI*	TOTAL
Component 1 Technical Assistance for the development of TS, Analysis and further elaboration of technical manuals for Judiciary IT Systems and IT Technical Training		1.2	1.2			1.2
Component 2 Judiciary Business applications developments and Supply of Hardware, communication equipment and Standard Software: <ul style="list-style-type: none"> • Document Management and Workflow • Investigation Services System (pilot seats) • Enforcement of Judgement System • e-Justice initiation and initial implementation 	2.85		2.85	0.95		3.8
Total	2.85	1.2	4.05	0.95		5.0

- In cases of co-financing only. The funds for the national co-financing will be provided from the State budget through the "National Fund" Directorate, Ministry of Finance. These funds will be contracted together with the PHARE funds.

5 IMPLEMENTATION ARRANGEMENTS

5.1 IMPLEMENTING AGENCY

- The Central Financing and Contracting Unit (CFCU) in Sofia is responsible for tendering, contracting, payments and financial reporting and will work in close co-operation with the beneficiaries.

PAO: Mr. Krassimir Katev, Deputy Minister of Finance

tel: ++359 2 9859 2772; fax: ++359 2 9859 2773

e-mail: cfcu@minfin.bg

- The beneficiary of this project is the Bulgarian Judiciary and the Ministry of Justice (1 Slavyanska str., Sofia 1000, Bulgaria). The Ministry of Justice will manage and implement the project.

- Contact persons:

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e-mail: I.Stefanova@justice.government.bg

5.2 TWINNING

Not applicable

5.3 NON-STANDARD ASPECTS

The PRAG will be strictly followed.

5.4 CONTRACTS

Component 1: One Service Contract

Component 2: will be separated into maximum 4 Lots under one Supply Tender Procedure. Therefore 1 to 4 Supply Contracts could be concluded

6 IMPLEMENTATION SCHEDULE

6.1 START OF TENDERING/CALL FOR PROPOSALS

January 2004

6.2 START OF PROJECT ACTIVITY

July 2005

6.3 PROJECT COMPLETION

July 2007

7 EQUAL OPPORTUNITY

This project will be implemented according to the regulation of Bulgarian Law, providing equal opportunity for men and women to participate in all aspects, despite of their race, nationality, gender, origin, religious and political believes.

8 ENVIRONMENT N/A

9 RATES OF RETURN N/A

10 INVESTMENT CRITERIA

10.1 CATALYTIC EFFECT:

The project will contribute to the prompt and proper application of administrative procedures through their automation.

The project envisages provision of electronic services for citizen and trade, which will contribute to the transparency of the judiciary system work.

The proposed project will contribute to the combating crime, providing possibility for exchange of information between different judiciary services as well as with other authorities.

10.2 CO-FINANCING: 0.95 MEUR

10.3 ADDITIONALITY:

PHARE intervention has not displaced other public or private sector financing for this project.

10.4 PROJECT READINESS AND SIZE:

The feasibility of this project and its earlier phase in 2003 have been extensively established by the earlier Phare 2002 project "Implementation of the Strategy for the Reform of the Judiciary in Bulgaria" as well as the parallel USAID project (see 2.2 above).

The proposed project is part of the Judiciary IT Strategy. System Synthesis for all application development software will be completed before July 2004, which is base for the TS and ToR. The study for the available hardware and needs assessment has been performed.

The size of the project is 5.00 MEUR – 2.85 MEUR investment part, including 0.95 MEUR national co-financing.

10.5 SUSTAINABILITY:

After the completion of the implementation of the project a national funds for operational and maintenance cost will be provided.

10.6 COMPLIANCE WITH STATE AIDS PROVISIONS

The project is consistent with the State Aid Law

10.7 CONTRIBUTION TO NDP AND/OR STRUCTURAL FUNDS DEVELOPMENT PLAN/SPD

N/A

11 CONDITIONALITY AND SEQUENCING

Approved Law and Regulations legislative base for the activities of BPO and the implementation of the suggested project.

- Project preparation and pre-study period and documents completed
- National co-financing approved
- SME, patent lawyers and Chamber of Commerce users and BPO IT Department staff available to support the developments and implementation of the project

ANNEXES TO PROJECT FICHE

1. Logical framework matrix in standard format
2. Detailed implementation chart
3. Contracting and disbursement schedule by quarter for full duration of programme (including disbursement period)
4. Reference to feasibility/pre-feasibility studies. For all investment projects, the executive summary of the economic and financial appraisals, and the environmental impact assessment should be attached
5. List of relevant Laws and Regulations
6. Reference to relevant Government Strategic plans and studies (may include Institution Development Plan, Business plans, Sector studies etc)

ANNEX 1

LOGFRAME PLANNING MATRIX FOR

Programme name and number Project “Support of the Implementation of the Strategy for Reform of the Judiciary through the Introduction of Information Technologies” Phase II			
		Contracting period expires November 2006	Execution of contracts period expires November 2007
		Total budget : 5.00 Meuro	PHARE budget : 4.05 Meuro

Project purpose	Objectively verifiable indicators	Sources of Verification
Continue the Judiciary business computerization	WEB based access to Judiciary services	Commission Regular Report on Bulgaria’s progress towards EU accession Regular reporting on the progress of the projects.
Facilitate the Judiciary Users day-to-day work	Percentage of the document flow in electronic format	Monitoring and Assessment Reports National Statistics Institute Information
Achieve immediate provision and control of Judiciary information	Percentage rate judicial personnel/workstations	Judiciary system informational web-pages
Strengthen the Administrative capacity of MoJ “Information Service and Technologies” Directorate		
Introduce proper IT standards and methodology in the MoJ “Information Service and Technologies” Directorate		

Project purpose	Objectively verifiable indicators	Sources of Verification	Assumptions
<p>To build up on the activities of PHARE 2003 – “Support of the Implementation of the Strategy for Reform of the Judiciary through the Introduction of Information Technologies–I Phase” in order to further integrate the existing systems and implement the concepts of e-Justice.</p> <p>To strengthen the institutional capacity towards Bulgarian EU accession through implementation of modern financial management, human resource management and accounting systems.</p>	<p>Help Desk Established</p> <p>Electronic exchange of information with other government bodies</p>	<p>Judicial Statistics</p> <p>Published booklets/leaflets for Trade Community and General Public.</p>	<p>Required legislative changes in force.</p> <p>Coordination with other Judiciary IT related projects financed by different donors</p>
Results	Objectively verifiable indicators	Sources of Verification	Assumptions
<p><i>Established and fully equipped working systems for:</i></p> <ul style="list-style-type: none"> ▪ Document management and workflow ▪ Investigation service system (pilot seats) ▪ Enforcement of Judgment System ▪ E-justice full implementation <p>MoJ “Information Service and Technologies” Directorate trained and with the required knowledge and skills for provision of Project, Quality and Contracts management</p>	<p>Application software delivered, installed and put into operation.</p> <p>User Manual available.</p> <p>System administrators Manual available.</p> <p>Training modules available.</p> <p>System administrators trained.</p> <p>- Certified trainers for training users. HW, communication equipment and standard Software (SW) delivered, installed and fully operational MoJ</p> <p>- “Information Service and Technologies” Directorate staff trained and with the required knowledge and skills for provision of Project, Quality and Contracts management.</p>	<p>Acceptance protocols</p> <p>Final Acceptance Protocols</p> <p>Activity Reports</p> <p>Inventories</p> <p>Internal Audit Reports</p>	<p>National budget available on time</p> <p>Local System administrators in place</p> <p>Appropriate country wide communication infrastructure available</p>

Activities	Means	Assumptions
<p>Component 1: Technical Assistance for the development of TS, Analysis and further elaboration of technical manuals for Judiciary IT Systems and IT Technical Training</p> <p>Provision of IT management methodologies and support through:</p> <p>Process assessment and control by Project Management</p> <p>Process assessment and control by Quality Management</p> <p>Process assessment and control by Contracts Management</p> <p>- Provision of IT Technical Support for Technical evaluations of contracted deliverables through:</p> <p>Elaborating TS for different projects</p> <p>International Short-Term Experts to support the evaluation of development standards and deliverables, and Local Short-Term Experts to support in technical environment issues and maintenance activities</p> <p>Provision of Technical Training courses covering subjects, which will improve and further develop the MoJ “Information Service and Technologies” Directorate state-of-the-art technological knowledge and skills</p> <p>Provision of Business expertise to support the Users and the Computerization projects in respect to the following Main areas:</p> <p>Provision of IT expertise with specific Judiciary applications experience from the Member States (MS), to assist the Quality Control process in respect to functionality coverage of the contracted deliverables</p> <p>Defining user Requirements</p> <p>Outlining main users’ areas of interest in respect to project management</p> <p>Outlining main users’ areas of interest in respect to deliverables review</p> <p>Compatibility testing</p> <p>Provision of Technical Training courses covering subjects relevant to Users’ effective</p>	<p>Component 1: One Service Contract</p> <p>Component 2: will be separated into maximum 4 Lots under one Supply Tender Procedure. Therefore 1 to 4 Supply Contracts could be concluded</p>	<p>MoJ IST Unit (Directorate/Agency) properly structured</p> <p>Sustainability of the MoJ IT staff</p> <p>Job descriptions in place</p>

<p>performance</p> <p>Component 2: Judiciary Business applications developments and Supply of Hardware, communication equipment and Standard Software:</p> <p>Inception</p> <p>Elaboration</p> <p>Construction</p> <p>Transition</p> <p>Within each Phase, the following Disciplines will be performed:</p> <p>Business Modelling</p> <p>Requirements</p> <p>Analysis and Design</p> <p>Implementation</p> <p>Testing</p> <p>Deployment</p> <p>Training</p> <p>Main software applications:</p> <p>Document management and workflow</p> <p>Investigation Service system (pilot seats)</p> <p>Enforcement of Judgment system</p> <p>e-Justice continuation and partial implementation</p> <p>Main Hardware acquired and Standards Software and will follow standard HW and SW Implementation Phases:</p> <p>Delivery</p> <p>Unit Testing</p> <p>Site Preparation</p>		
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Implementation Integration Testing Site Acceptance Warranty Period		
Preconditions Approved Bulgarian Judiciary IT Strategy and Multi-annual Action Plan ; Commitment of the MoJ and Supreme Judicial Council (SJC) to continue with the judicial reform and in particular with further development of the Informational Systems in the judiciary; MoJ users and IST Directorate staff available to support the developments and implementation of the projects		

ANNEX 2

DETAILED TIME IMPLEMENTATION CHART FOR THE PROJECT

Title: “Support of the Implementation of the Strategy for Reform of the Judiciary through the Introduction of Information Technologies”

COMPONENT	2004						2005												2006												2007							
	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	
Component 1: Technical Assistance for the development of TS, Analysis and further elaboration of technical manuals for Judiciary IT Systems and IT Technical Training	D	D	C	C	C	C	C	C	C	C	C	C	I	I	I	I	I	I	I	I	I	I	I	I	I	I	I	I	I	I	I	I	I	I	I	X		
Component 2: Judiciary Business applications developments and Supply of Hardware, communication equipment and Standard Software					D	D	C	C	C	C	C	C	C	C	C	C	C	I	I	I	I	I	I	I	I	I	I	I	I	I	I	I	I	I	I	I	X	
	D = Design of twinning covenant/tender procedure																																					
	C = Contracting period																																					
	11.1.1.1 I = Implementation																																					
	11.1.1.2 X = Closure																																					

CUMULATIVE CONTRACTING AND DISBURSEMENT SCHEDULE

Title: “Support of the Implementation of the Strategy for Reform of the Judiciary through the Introduction of Information Technologies – Phase II”

All figures in million EUROS

	30/09/04	31/12/04	31/03/05	30/06/05	30/09/05	31/12/05	31/03/06	30/09/06	31/11/06
CONTRACTED (1)		1.2	1.2	1.2	1.2	1.2	1.2	1.2	1.2
DISBURSED						1.2	1.2	1.2	1.2
CONTRACTED (2)						3.8	3.8	3.8	3.8
DISBURSED							1.2	2.4	3.8

Annex 4

PRE - FEASABILITY STUDY

N	Investment project	Activities already planned for 2002	Activities already planned for 2003	Environmental Impact
1	Document management and workflow	N/A	N/A	N/A
2	Investigation Service system (pilot seats)	N/A	N/A	N/A
3	Enforcement of Judgment system	<ul style="list-style-type: none"> - equal access to justice improved - increased efficiency of enforcement - increased efficiency of the judicial system through effective and prompt protection of the rights of citizens and legal entities - first stage of overall computerization and introduction to modern information technologies in the courts of Bulgaria 	<ul style="list-style-type: none"> - arrests system computerized - prisons computerized 	N/A
4	e-Justice continuation and partial implementation	<ul style="list-style-type: none"> - first stage of overall computerization and introduction to modern information technologies in the courts of Bulgaria - administrative structure responsible for the investment activities in the Judiciary, as well as for the introduction and support of computerized systems developed - overall IT program developed in close collaboration with the responsible administrative entity according to the recommendations of the Committee of experts on information technology and law of the Council of Europe 	<ul style="list-style-type: none"> - e-justice requirements analysis and partial implementation on the Internet 	N/A

Annex 5

List of relevant Laws and Regulations:

1. Constitution of the Republic of Bulgaria
2. Judicial System Act, Article 36
3. Statute of the Ministry of Justice
4. Civil Procedure Code
5. Criminal Procedure Code

Annex 6

Reference to relevant Government Strategic plans and studies:

1. Strategy for the Reform of the Judiciary in Bulgaria (published in 2001 – available on Ministry of Justice website: www.justice.government.bg), last updated – Council of Ministry decision N 260/21st April 2003
2. Bulgarian Judiciary IT Strategy (accepted by the Supreme Judicial Council in April 2003 – available on Ministry of Justice website: www.justice.government.bg/itstrategy)