

Standard Summary Project Fiche for the Transition Facility

1. Basic Information

1.1. CRIS Number: 2007/19343.01.13

1.2. Title: Improving the witness protection capacity among the Romanian law enforcement institutions

1.3. Sector: Justice and Home Affairs

1.4. Location: Romania

2. Objectives

2.1. Overall Objective:

Achieving a good national and international cooperation in the field of witness protection and justice collaborators

2.2. Project purpose:

Increasing the efficiency of the Romanian Police within the inter-institutional cooperation between the law enforcement agencies in the field of witness protection.

2.3. Justification

According to Recommendation of the Member States Committee of Ministers regarding witness' protection and justice collaborators, REC(2005)9, aiming at achieving an efficient international cooperation and collaboration, the following aspects must be taken into account:

- supporting the witnesses and justice collaborators and the persons close to them who are relocated abroad and providing their protection, especially in those cases when there is no other solution for their protection.
- facilitating and improving the use of modern telecommunications means such as video-link and securing them at the same time with observing the parties' rights.
- cooperating and exchanging best practices by using the existing networks of national experts.
- supporting witness and justice collaborators' protection in the context of the international cooperation of justice courts

Aiming at achieving a good international cooperation in the field of witness protection, the following aspects must be taken into account:

- a common approach regarding the international issues referring to witness and justice collaborators' protection, by observing the different legal systems and the administrative organisational principles in every country.
- taking measures meant to stimulate international cooperation for facilitating witness and justice collaborators' examination and for allowing the cross-border implementation of the protection programmes.

- efficiently and quickly implementing the international cooperation in issues related to witness and justice collaborators' protection, including relevant measures in the field of international legislation.

3. Description

3.1. Background and justification:

On the basis of Law no.682/2002 was founded the National Witness Protection Office as a distinct unit of the Romanian Police.

Law no. 682/2002 establishes that the Witness protection program is realized by the National Witness Protection Office, which was established as part of Ministry of Interior and Administration Reform and under the jurisdiction of General Inspectorate of Romanian Police since 01.02.2003.

This law set up for the first time in our country, the protection and assistance of witnesses whose life is threaten because of the information known by the witness. The information should be about serious crimes and they should be the main evidence in finding the criminals and solving the cases.

According to the law, N.O.W.P. collaborates with the other Ministry of Interior Administration Reform units and cooperates on common interest problems with the other public authorities' structures at local and centre level and with the national protection structures.

The Romanian penal law situates the position and statement of witnesses as principal probation means along side the technical and scientific expertise and medical and legal expertise and the testimonies of the damaged part.

The National Witness Protection Office has mainly, according the law, the following tasks:

- receives the proposals for the inclusion in the program and the ruling, the end respectively, mentioned in art.8, as the case may arise;
- appoints a contact person between the protected witness and N.W.P.O, as well as another person appointed in the protection protocol, that shall ensure this connection in critical situations;
- organizes a personal database, which shall include, stock and process the proposals for the inclusion in the program;
- assures the full confidentiality of the information and data administrated;
- verifies and implements an evaluation about the proposal for the inclusion of a person in the Program.

The ministerial programme no. 4/212693/2006 named „Assuring protection and assistance for the witnesses included in the protection programme” and the ministerial programme no. 608/2005 contain sector objectives and measures for total efficiency the witness protection programme.

All these are completed with objectives, tasks and concrete measures by M.A.I. Programme no. 2421050/31.01.2007 named „Assuring protection and assistance for the witnesses included in the protection programme”.

The Romanian legislation is harmonized from the point of view of definitions, principles, protection programs and measures with the **Recommendation of the Member States Committee of Ministers regarding witness' protection and justice collaborators**, “REC(2005)9”, adopted by the Committee of Ministers on April 20th, on the 924th meeting of the representatives of the ministers to the Council of Europe.

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From the operational point of view, the actual working methodologies mainly addresses to National Witness Protection Office within the Romanian Police, also being necessary to be developed regarding the activity of the other actors involved in this domain, such as prosecutors and judges.

This project intends to require specialised assistance from the experienced Member States in order to increase the efficiency of the National Witness Protection Office activities, elaborating a common approach regarding working methodologies at national level and international cooperation in this particular area.

3.2. Linked Activities

"Phare 2004-Fight against organised crime-an inter-institutional approach"

Twinning component – among the foreseen activities, an activity has referred to witness protection issue, namely 1 seminar held on witness protection issues addressed to 50 judges, prosecutors and police officers and **supply** – IT equipments and software with a value of 98.900 Euro to be purchased until 20 of May 2007 in order to ensure the logistics for the current activity of the police officers working in this field. The current proposal aims to continue the basic training provided through the PHARE 2004 project and to complete the technical support for carrying out the witness protection activities.

3.3. Results

- 3.3.1. Internal working procedures for N.W.P.O. analyzed and updated according to European standards approved by the involved institutions
- 3.3.2. Common working methodologies on the witness protection activity for policemen, prosecutors and judges approved by the involved institutions
- 3.3.3. Guidelines on international relocation of the protected witnesses drafted and approved at the level of Romanian Police (NWPO level)
- 3.3.4. Train the trainers for the policemen, prosecutors and judges leading to improve the means and the methods used for witness protection
- 3.3.5. Train of trainers on specific methods for analyzing the data regarding protected witnesses
- 3.3.6. Best practices for psychological evaluation and assistance of the protected witness
- 3.3.7. Models for bi- or multi-lateral protocols for international cooperation in the witness protection field, drafted.

3.4. Activities

- 3.4.1. Internal working procedures for N.W.P.O. analyzed and updated according to European standards approved by the involved institutions (37.944 Euro)
 - 3.4.1.1. Working group on identification of needs
 - 3.4.1.2. Working group on drafting the working procedures
 - 3.4.1.3. Working procedures approved and disseminated

3.4.2. Common working methodologies on the witness protection activity for policemen, prosecutors and judges approved by the involved institutions (37.944 Euro)

- 3.4.2.1. Working group on identification of needs
- 3.4.2.2. Working group on drafting the common procedures
- 3.4.2.3. Working methodologies approved and disseminated

3.4.3. Guidelines on international relocation of the protected witnesses drafted and approved at the level of Romanian Police (NWPO level) (37.944 Euro)

- 3.4.3.1. Working group on identification of needs
- 3.4.3.2. Working group on drafting the manual
- 3.4.3.3. Manual on international relocation of the protected witnesses drafted and approved at the level of Romanian Police

3.4.4. Train the trainers for the policemen, prosecutors and judges leading to improve the means and the methods used for witness protection (59.916 Euro)

3.4.4.1. seminars on specific methods of developing protection programs (15 participants trained):

- creating the legal frame in witness protection domain
- creating specialized units
- closing agreements regarding the international relocation
- collaboration between protection and assistance units
- legal and institutional harmonization

3.4.4.2. seminars on specific methods of including protected witness in the witness protection program (15 participants trained):

- the specific conditions that persons included in the witness protection program have to follow
- ways of completion and the proposals for including in the program
- organizing the meetings between prosecutors and protected witnesses –planning, measures and specific aspects
- specific revision procedure and the analysis of proposals for including in the program
- practical ways of organizing the activity for inclusion in witness protection program and granting the quality of protected witness.

3.4.4.3. seminars on specific methods of verifying the risk factors and investigation of the persons who are going to be involved in the protection programs (15 participants trained):

3.4.4.4. seminars on specific methods for intervention in dangerous cases
3.4.4.5. seminars on specific methods for investigation (15 participants trained):

3.4.4.5. seminars on specific methods of analyzing the risk factors which can appear while the protection program is taking place. (15 participants trained):

3.4.5. Train of trainers on specific methods for analyzing the data regarding protected witnesses (11442 Euro)

3.4.5.1. seminars on specific methods on analyzing the data regarding protected witnesses (15 participants trained):

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3.4.6. Best practices for psychological evaluation and assistance of the protected witness (13.722 Euro)

3.4.6.1. workshops on psychological evaluation and assistance of the protected witness

3.4.7. Models for bi- or multi-lateral protocols for international cooperation in the witness protection field, drafted.(13.722 Euro)

3.4.7.1. working group on identification of needs

3.4.7.2. working group on drafting the protocols models

3.4.7.3. models for bi- or multi-lateral protocols for international cooperation in the witness protection field, drafted and undertaken by the leadership

STE1: Internal working procedures for N.W.P.O. analyzed and updated according to European standards approved by the involved institutions (37.944 Euro)

Result 1

- the analysis of the Romanian legislation regarding the witness protection domain
- the analysis of the European legislation regarding the witness protection domain;
- the analysis of the internal work procedures in this domain;
- the analysis of the European work procedures in this domain;
- the comparison of the internal work procedures, the identification of the differences and the harmonization of these

Profile:

- legal studies or equivalent
- direct experience (min. 5 years) in conducting witness protection programmes
- capacity to demonstrate innovative approach by using its own experience and adapting to the needs, constraints and culture of the beneficiary
- experience in cooperation with EU acceding countries/new member states would be an asset
- previous experience as project coordinator/project manager
- participation in similar projects
- fluency in spoken and written English

The STE 1 will act as Project Leader:

The project leader is needed in order to supervise the overall project implementation and the achievement of the results.

The main tasks for the project leader are:

- Project management and coordination of the activities of the team members in line with the agreed work programme to enable timely completion of project outputs.
- Preparation of project progress reports and supervision of the preparation and production of tasks reports.

STE 2 - Common working methodologies on the witness protection activity for policemen, prosecutors and judges approved by the involved institutions (37.944 Euro)

Result 2

- the analysis of the Romanian legislation regarding the witness protection domain;
- the analysis of the European legislation regarding the witness protection domain;
- the analysis of the inclusion procedures in witness protection program;
- the analysis of the European work procedures regarding this domain;

- the identification of the differences and the elaboration of a common procedure project;

Profile:

- legal studies or equivalent
- direct experience (min. 5 years) in conducting witness protection programmes
- capacity to demonstrate innovative approach by using its own experience and adapting to the needs, constraints and culture of the beneficiary
- experience in cooperation with EU acceding countries/new member states would be an asset
- previous experience as project coordinator/project manager
- participation in similar projects
- fluency in spoken and written English

STE 3 - Guidelines on international relocation of the protected witnesses drafted and approved at the level of Romanian Police (NWPO level)(37.944 Euro)

Result 3

- the analysis of the Romanian legislation regarding the witness protection domain;
- the analysis of the European legislation regarding the witness protection domain;
- the analysis of the international relocation procedure at O.N.P.M. level;
- the analysis of the European work procedures regarding the international relocation domain ;
- the identification of the differences and the elaboration of a procedure project;

Profile:

- legal studies or equivalent
- direct experience (min. 5 years) in conducting witness protection programmes
- capacity to demonstrate innovative approach by using its own experience and adapting to the needs, constraints and culture of the beneficiary
- experience in cooperation with EU acceding countries/new member states would be an asset
- previous experience as project coordinator/project manager
- participation in similar projects
- fluency in spoken and written English

STE 4 - Train the trainers for the policemen, prosecutors and judges leading to improve the means and the methods used for witness protection (59.916 Euro)

Result 4

a) to carry out seminars on specific methods of developing protection programs in the following fields:

- creating the legal frame in witness protection domain
- creating specialized units
- closing agreements regarding the international relocation
- collaboration between protection and assistance units
- legal and institutional harmonization

b) to carry out seminars on specific methods of including protected witness in the witness protection program in the following fields:

- the specific conditions that persons included in the witness protection program have to follow

- ways of completion and the proposals for including in the program
 - organizing the meetings between prosecutors and protected witnesses –planning, measures and specific aspects
 - specific revision procedure and the analysis of proposals for including in the program
 - practical ways of organizing the activity of including in witness protection program and granting the quality of protected witness.
- c) to carry out seminars on specific methods of verifying the risk factors and investigation of the persons who are going to be involved in the protection programs, in the following fields (5 days x 2 experts)
- cooperating with other specialized units
 - methods and techniques of analyzing the risk indices elements
 - identifying the risk indices elements - notion, criteria
 - measures of protection and assistance –notions, criteria, granting conditions
- d) to carry out seminars on specific methods for intervention in dangerous cases, in the following fields (5 days x 2 experts):
- cooperating with specialized intervention units
 - organizing the meetings between the protected witness and his family or relatives
 - extracting drawing out the witness and his family from the place that presents risk
 - protecting the witness within the detention facilities
 - problems that may appear in the special cases
 - urgent measures for protection and assistance - at the witness's home, during the departure from and to the prosecutors
 - methods and procedures for ensuring the secrecy- organizing the video-conferences
 - methods and procedures for ensuring the secrecy and protection of the protected witness during the relocation
- e) to carry out seminars on specific methods for investigation (5 days x 2 experts):
- the usage of specialized investigators
 - cooperation with other institutions that can offers data and information regarding protected witnesses
 - the usage of documents for undercover police officers under cover
 - the usage of IT technique and of the special surveillance technique
- f) to carry out seminars on specific methods of analyzing the risk factors which can appear while the protection program is taking place (5 days x 2 experts) .
- criteria for analyzing the risk indices elements
 - measures and specific procedures for ensuring the secrecy of the activities regarding protected witness
 - methods for evaluating and investigating the real risk situation regarding the protected witnesses
 - prosecutor's or judge's role during the protection program.

Profile:

- legal studies or equivalent
- direct experience (min. 5 years) in conducting witness protection programmes
- capacity to demonstrate innovative approach by using its own experience and adapting to the needs, constraints and culture of the beneficiary

- experience in cooperation with EU acceding countries/new member states would be an asset
- previous experience as project coordinator/project manager
- participation in similar projects
- fluency in spoken and written English

STE 5 - Train of trainers on specific methods for analyzing the data regarding protected witnesses (11.442 Euro)

She/he must to carry out seminars on specific methods on analyzing the data regarding protected witnesses (5 days x 2 experts)

- storing and analysing methods for data and information on protected witnesses
- special programs for intelligence analysis
- working with Police data basis in the cases with protected witnesses
- organizing the specific records regarding protected witnesses – storing, checking, processing, analyzing

Profile:

- legal studies or equivalent
- direct experience (min. 5 years) in conducting witness protection programmes
- capacity to demonstrate innovative approach by using its own experience and adapting to the needs, constraints and culture of the beneficiary
- experience in cooperation with EU acceding countries/new member states would be an asset
- previous experience as project coordinator/project manager
- participation in similar projects
- fluency in spoken and written English

STE 6 - Best practices for psychological evaluation and assistance of the protected witness (10 days x 2 experts) (13.722 Euro)

She/he must to carry out workshops on psychological evaluation and assistance of the protected witness psychological point of view of testimony:

- psychological assessment of faking behaviour;
- psychological methods used in forensic field;
- stress reactions and adaptability;

Profile:

- legal studies or equivalent
- direct experience (min. 5 years) in conducting witness protection programmes
- capacity to demonstrate innovative approach by using its own experience and adapting to the needs, constraints and culture of the beneficiary
- experience in cooperation with EU acceding countries/new member states would be an asset
- previous experience as project coordinator/project manager
- participation in similar projects
- fluency in spoken and written English

STE 7 – Models for bi-or multi-lateral protocols for international cooperation in the witness protection fields, drafted (13.722)

- the analysis of the Romanian legislation regarding the witness protection domain;
- the analysis of the European legislation regarding witness protection domain ;
- the analysis of the European demands in this domain;
- the analysis of the existing protocols in witness protection domain;

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- the identification of the needs and the elaboration of a framework project ;

Profile:

- legal studies or equivalent
- direct experience (min. 5 years) in conducting witness protection programmes
- capacity to demonstrate innovative approach by using its own experience and adapting to the needs, constraints and culture of the beneficiary
- experience in cooperation with EU acceding countries/new member states would be an asset
- previous experience as project coordinator/project manager
- participation in similar projects
- fluency in spoken and written English

3.5. Lessons learned:

See annex 5

4. Institutional Framework

The main beneficiary of this project proposal is the Ministry of Interior and Administration Reform through the Romanian Police.

Romanian Police belongs to the Ministry of Interior and Administration Reform and is the specialised state body which has tasks regarding the defence of fundamental human rights and liberties, of private and public property, crime prevention and investigation, observing public order, under the provisions of Law No. 218/2002 regarding the organisation and functioning of Romanian Police, which will be amended and completed depending on the requirements and the objectives which are to appear in the future period.

The modern legal framework was completed by Law No. 360/2002 regarding the Police Officer's Statute, which enforces the demilitarisation of the Romanian Police.

The activity of the Romanian Police represents a specialised public service provided to the benefit of people, community, and state institutions, exclusively on the basis of and observing the provisions of Law.

5. Detailed Budget

€M	Transition Facility support			Co-financing			Total cost
	Investment	Institution Building	Total Transition Facility (=I+IB)	National Public Funds (*)	Other Sources (**)	Total co-financing of the project	TF plus cofinancing
Project 01 Twinning light	0,00	0,25	0,25	0,00	0,00	0,00	0,25
Project 01 parallel co-financing	0,00	0,00	0,00	0,05*	0,00	0,05*	0,05
Total	0,00	0,25	0,25	0,05	0,00	0,05	0,30

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Comment:

*-parallel cofinancing

For the TWL component, the amount of 50.000 Euro will be provided from the state budget as parallel cofinancing in order to ensure the appropriate venue and equipments for workshops, consultations and seminars.

(**) private funds, FIs loans to private entities

VAT is not an eligible expenditure under both the Transition Facility and national cofinancing funds indicated in the above budget table. Where contracts are subject to VAT due to provisions of national legislation, these funds have to be provided from national resource outside and in addition to the amounts indicated in the budget table.

Detailed budget: see annex 6

6. Implementation Arrangements

6.1. Implementing Agency

The Central Finance and Contracting Unit within the Ministry of Public Finance is the Implementing Agency, having responsibilities for procedural aspects of tendering, contracting and payments.

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A Project Steering Committee (PSC), comprising senior representatives of the Ministry of Interior and Administrative reform and their relevant subordinated bodies, will be responsible for the monitoring, supervision and co-ordination of the overall progress and implementation of the twinning.

The PSC will provide guidance on the different components of the project will approve priorities defined and finally endorse project outputs. The Senior Project Officer (SPO) or his deputy will chair the PSC meetings. It is envisaged that the PSC will meet at least once every three months or more frequently should there be an emphatic reason for such a meeting to be scheduled.

The PSC will be supported by the General Inspectorate of Romanian Police and Programme Implementation Unit (PIU), which will report to the PSC. The PIU will also provide the secretariat for the PSC meetings.

6.2. Twinning

The foreseen activities will be implemented through a Twinning Light Covenant

- Duration: minimum 6 months (standard)

6.3. Non-standard aspects

The Twinning Manual will be strictly followed.

6.4. Contracts

The adequate instruments to implement this project will be a Twinning Light contract 0,30 M€.

7. Implementation Schedule

7.1. Start of tendering/call for proposals – January 2007

7.2. Start of project activity – July 2008

7.3. Project completion – December 2008

Time schedule :

According to the provisions of the Twinning Manual 2005, art. 3.8.: "*Drafting of the Twinning Contract including the Twinning Work Plan*" the twinning work plan is the responsibility of both twinning partners. After the choice of the partners has been made, the twinning work plan and annexes, including work and time schedule, will form the twinning contract.

8. Sustainability

The Train of trainers attendants will be evaluated and will receive a trainer certificate. The training materials will be disseminated to the structures involved in witness protection activity.

The guidelines and the working procedures provided will be properly disseminated among the professionals dealing with witness protection issues.

The necessary financial resources (for co-financing) will be foreseen to be included in the budget of the Romanian Police.

The beneficiary institution will involve the relevant staff into the project activities ensuring the availability of staff and all the necessary resources, according to the project fiche.

9. Conditionality and sequencing

N/A

ANNEXES TO PROJECT FICHE

1. Logical framework matrix in standard format (compulsory)
2. Detailed implementation chart (compulsory)
3. Contracting and disbursement schedule by quarter for full duration of programme (including disbursement period) (compulsory)
4. List of relevant Laws and Regulations (compulsory)
5. Lessons learnt from previous years (compulsory)
6. Budget breakdown.

Annex 1 – Log frame

LOG FRAME PLANNING MATRIX FOR Project Fiche

Improving the witness protection activity among the Romanian law enforcement institutions		Programme name and number 2007/19343 01 13	Disbursement period expires in 15 12 2010
Overall objective		Contracting period expires 15 12 2009	TF budget 0,25 Meuro
Achieving a good national and international cooperation in the field of witness protection and justice collaborators		Total budget : 0,30 MEuro	
Project purpose		List of other projects with same objective	
Increasing the efficiency of the Romanian Police within the inter-institutional cooperation between the law enforcement agencies in the field of witness protection.		Phare 2004 - Fight against organised crime - an inter-institutional approach	
Results		Sources of Verification	
3.3.1 Internal working procedures for N.W.P.O. analyzed and updated according to European standards approved by the involved institutions		Relevant European Commission's reports in the field MAI annual reports Public Ministry reports	
3.3.2 Common working methodologies on the witness protection activity for policemen, prosecutors and judges approved by the involved institutions		Sources of Verification Inception Report Interim Quarterly Reports Project final report Monitoring reports	
3.3.3 Guidelines on international relocation of the protected witnesses drafted and approved at the level of Romanian Police (NWPO level)		Assumptions Full commitment of the parties involved. Timely and adequate resources available.	

¹ Please specify here the recommendation made in Comprehensive Monitoring Report or other relevant documents (SIGMA (financial control, procurement, Peer Reviews, Evaluation reports, Final reports of TW projects)

<p>3.3.4 Train the trainers for the police, prosecutors and judges leading to improve the means and the methods used for witness protection</p>	<p>3.3.4.1. seminars on specific methods of developing protection programs (15 participants trained):</p> <ul style="list-style-type: none"> -creating the legal frame in witness protection domain -creating specialized units -closing agreements regarding the international relocation -collaboration between protection and assistance units -legal and institutional harmonization <p>3.3.4.2. seminars on specific methods of including protected witness in the witness protection program (15 participants trained):</p> <ul style="list-style-type: none"> -the specific conditions that persons included in the witness protection program have to follow -ways of completion and the proposals for including in the program -organizing the meetings between prosecutors and protected witnesses -planning, measures and specific aspects -specific revision procedure and the analysis of proposals for including in the program -practical ways of organizing the activity of including in witness protection program and granting the quality of protected witness. <p>3.3.4.3. seminars on specific methods of verifying the risk factors and investigation of the persons who are going to be involved in the protection programs (15 participants trained):</p> <p>3.3.4.4. seminars on specific methods for intervention in dangerous cases 3.4.5. seminars on specific methods for investigation (15 participants trained):</p> <p>3.3.4.5. seminars on specific methods of analyzing the risk factors which can appear while the protection program is taking place. (15 participants trained):</p>	<p>Inception Report Interim Quarterly Reports Project final report Monitoring reports</p>
<p>3.3.5 Train of trainers on specific methods for analyzing the data regarding protected witnesses</p>	<p>3.3.5.1. seminars on specific methods on analyzing the data regarding protected witnesses (15 participants trained):</p>	<p>Inception Report Interim Quarterly Reports Project final report Monitoring reports</p>
<p>3.3.6 Best practices for psychological evaluation and assistance of the protected witness</p>	<p>3.3.6.1. workshops on psychological evaluation and assistance of the protected witness</p>	<p>Inception Report Interim Quarterly Reports Project final report Monitoring reports</p>
<p>3.3.7 Models of bi- or multi-lateral, protocols for international cooperation in the witness protection field, drafted</p>	<p>3.3.7.1. working group on identification of needs 3.3.7.2. working group on drafting the protocols models 3.4.7.3. models for bi- or multi-lateral protocols for international cooperation in the witness protection field, drafted and undertaken by the leadership</p>	<p>Inception Report Interim Quarterly Reports Project final report Monitoring reports</p>

Activities	VICARIO	Sources of Verification	Assumptions
3.4.1 Internal working procedures for N.W.P.O. analyzed and updated according to European standards approved by the involved institutions (37,944 Euro) 3.4.1.1 Working group on identification of needs 3.4.1.2 Working group on drafting the working procedures 3.4.1.3 Working procedures approved and disseminated	Twinning Light Contract (6 months)		Full commitment of the parties involved Timely and adequate resources available.
3.4.2 Common working methodologies on the witness protection activity for policemen, prosecutors and judges approved by the involved institutions (37,944 Euro) 3.4.2.1 Working group on identification of needs 3.4.2.2 Working group on drafting the common procedures 3.4.2.3 Working methodologies approved and disseminated			
3.4.3 Guidelines on international relocation of the protected witnesses drafted and approved at the level of Romanian Police (NWPO level) (37,944 Euro) 3.4.3.1 Working group on identification of needs 3.4.3.2 Working group on drafting the manual 3.4.3.3 Manual on international relocation of the protected witnesses drafted and approved at the level of Romanian Police			

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<p>3.4.4 Train the trainers for the policemen, prosecutors and judges leading to improve the means and the methods used for witness protection (59.916 Euro)</p> <p>3.4.4.1. seminars on specific methods of developing protection programs (15 participants trained)</p> <p>3.4.4.2. seminars on specific methods of including protected witness in the witness protection program (15 participants trained)</p> <p>3.4.4.3. seminars on specific methods of verifying the risk factors and investigation of the persons who are going to be involved in the protection programs (15 participants trained);</p> <p>3.4.4.4. seminars on specific methods for intervention in dangerous cases 3.4.4.5. seminars on specific methods for investigation (15 participants trained);</p> <p>3.4.4.5. seminars on specific methods of analyzing the risk factors which can appear while the protection program is taking place. (15 participants trained)</p>		
<p>3.4.5 Train of trainers on specific methods for analyzing the data regarding protected witnesses (11442 Euro)</p> <p>3.4.5.1. seminars on specific methods on analyzing the data regarding protected witnesses (15 participants trained);</p>		
<p>3.4.6 Best practices for psychological evaluation and assistance of the protected witness (13.722 Euro)</p> <p>3.4.6.1. workshops on psychological evaluation and assistance of the protected witness</p>		

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<p>international cooperation in the witness protection field, drafted.(13.722 Euro)</p> <p>3.4.7.1. working group on identification of needs 3.4.7.2. working group on drafting the protocols models 3.4.7.3. models for bi- or multi-lateral protocols for international cooperation in the witness protection field, drafted and undertaken by the leadership.</p>							
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Annex 2 - Detailed implementation chart:

COMPONENT	2006	2007	2008	2009
Twinning light	O N D J F M A M J J A S O N D J F M A M J J A S O N D	D D D D D D D C C C C C I I I I I	J F M A M J J A S O N D J F M A M J J A S O N D	J F M A M J J A S O N D
D = Design C = Contracting I = Implementation	I =			

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Annex 3 - Contracting and disbursement schedule by quarter for full duration of programme (including disbursement period)

Annex 3a - Cumulative contracting schedule

	31/03/07	30/06/07	30/09/07	31/12/07	31/03/08	30/06/08	30/09/08	31/12/08	31/03/09	30/06/09	30/09/09	31/12/09
CONTRACTED Twinning light							0,25					
NB: All contracting should normally be completed within 6-12 months and must be completed within 24 months of signature of the FA.												

Annex 3b - Cumulative disbursement schedule

	31/03/08	30/06/08	30/09/08	31/12/08	31/03/09	30/06/09	30/09/09	31/12/09	31/03/01	30/06/01	30/09/01	30/09/01
DISBURSEMENT Twinning light			0,1	0,25					0	0	0	0
NB: All disbursements must be completed within 36 months of signature of the FA.												

List of relevant Laws and Regulations

- Law no. 218/2002 on the organisation and functioning of the Romanian Police
- Law no. 360/2002 on the statute of police officers
- Law no. 182/2002 on the protection of classified information
- Law no .682/2002 on witness protection
- Law no. 677/2004 on the protection of personal data
- Criminal Procedure Code

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Identified Gaps or Recommended courses of intervention	Action for covering the Gap or implement the recommended intervention	Phase Programming (Project Reference) 2004-2006	Transition Facility
<p>Recommendation of the Member States Committee of Ministers regarding witness' protection and justice collaborators, "REC(2005)9", adopted by the Committee of Ministers on April 20th, on the 924th meeting of the representatives of the ministers to the Council of Europe.</p> <p>According to REC(2005)9, aiming at achieving an efficient international cooperation and collaboration, the following aspects must be taken into account:</p> <ul style="list-style-type: none"> - supporting the witnesses and justice collaborators and the persons close to them who are relocated abroad and providing their protection, especially in those cases when there is no other solution for their protection. - facilitating and improving the use of modern telecommunications means such as video-link and securing them at the same time with observing the parties' rights. - cooperating and exchanging best practices by using the existing networks of national experts. - supporting witness and justice 	<p>2003 (25-27.09.2003) – European Council – Sarajevo – Bosnia-Herzegovina - seminar “Protection of witness and human being victims”</p> <p>2004 (21-22.10.2004) – O.L.A.F. – Bucharest – Romania – seminar</p> <p>2005 (14-15.02.2005) – E.U Experts Committee – Bruxelles - Experts meeting on witness protection</p> <p>2005 (16-20.07.2005) – B.K.A. – L.K.A. Renania Palatinat – Germany</p> <p>Training for N.W.P.O. - 3 police officers trained on witness protection issues</p> <p>2005 – U.N.O.D.C. – Viena – Austria- Expert meeting on witness protection</p> <p>2005 (28-30.09.2005) – Russe – Bulgaria- Transborder cooperation on witness protection and human being trafficking</p> <p>2005 (22-24.11.2005) – C.A.R.P.O. – E.C. – Budva – Montenegro - International cooperation on witness protection</p>	<p>Phare 2004 - Fight against organised crime – an inter-institutional approach</p>	<p>1. Twinning light</p>

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<p>the international cooperation of justice courts</p> <p>Aiming at achieving a good international cooperation in the field of witness protection, the following aspects must be taken into account:</p> <ul style="list-style-type: none"> - a common approach regarding the international issues referring to witness and justice collaborators' protection, by observing the different legal systems and the administrative organisational principles in every country. - taking measures meant to stimulate international cooperation for facilitating witness and justice collaborators' examination and for allowing the cross-border implementation of the protection programmes. - efficiently and quickly implementing the international cooperation in issues related to witness and justice collaborators' protection, including relevant measures in the field of international legislation. 	<p>2006 (20-22.02.2006) – European Commission – Bruxelles - Protection of witness and collaborators of justice</p> <p>2006 (27-28.11.2006) – Salzburg Forum – Bratislava – Slovakia- International cooperation on witness protection</p> <p>2007 (26-27.02.2007) – EUROPOL – Prague – Czech Republik- The 7-th expert meeting on witness protection</p> <p>2007 (05.03.2007) – European Commission – Bruxelles - Expert meeting on witness protection</p> <p>4 training modules -T.A.I.E.X. Programme - (2005-2006) - 20 policemen from N.W.P.O., GDCOC, N.P.A.</p> <p>Study visit in Austria for 3 N.W.P.O. officers</p> <p>Study visit in Germany – L.K.A. Renania Palatinat - 3 N.W.P.O. officers</p> <p>PHARE 2004 – „Fight against organised crime - an inter-institutional approach” – 2 modules of the seminar on witness protection issues</p>
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Annex 6 - Budget breakdown

Actions to be undertaken under the Twinning project	Responsibility (tick as appropriate)		Cost		
	BC	MS	Unit cost	No of units	Total MS cost
I. Project Co-ordination Costs					
Participation of PL in PSC meetings					
Fees (XX missions of XX days)					
'Project Management Costs'				150%	
Per diems					
Airfare					
Total Project Co-ordination Costs					
II. Project Activities					
Component 1: Title					
1.1 Activity Title - "Internal working procedure for NWPO"					
2x10-days working groups in BC					
2MS experts (names), 20 days		X			
Expert fees			250	40	10000
'Project Management Costs'					4500
Per diems ¹			228	48	10944
Air tickets			500	4	2000
Seminar venue	X		2500	1	2.500
Total					29944
1.2 Activity Title - "Common working procedures on WP activity"					
2x10-days working groups in BC					
2MS experts (names), 10 days		X			
Expert fees			250	40	10.000
'Project Management Costs'					4.500
Per diems ¹			228	48	10.944
Air tickets			500	4	2000
Seminar venue	X		2500		2500
Total					29944
1.3 Activity Title - "Guidelines on international relocation"					
2x10-days working groups in BC					
2MS experts (names), 10 days		X			
Expert fees			250	40	10.000
'Project Management Costs'					4.500
Per diems ¹			228	48	10944
Air tickets			500	12	6000

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Seminar venue	X		2500	1	2500
Total					33944
1.4 Activity Title ToT on means and methods for WP					
6x 5 days seminars in BC					
2MS experts (names),30 days		X			
Expert fees			250	60	15000
'Project Management Costs'					18500
Per diems ¹			228	72	16416
Air tickets			500	4	2000
Seminar venue	X		24500	1	24500
Total					76416
1.5 Activity Title ToT- on analysing data on WP					
1x5 days seminars in BC					
2MS experts (names),5 days		X			
Expert fees			250	10	2500
'Project Management Costs'					5088
Per diems ¹			228	14	3192
Air tickets			500	4	2000
Seminar venue	X		5500	1	5500
Total					18280
1.6 Activity Title ToT- Workshop on psychological evaluation and assistance					
1x10 days workshop in BC					
2MS experts (names),10 days		X			
Expert fees			250	20	5000
'Project Management Costs'					2750
Per diems ¹			228	24	5472
Air tickets			500	4	2000
Seminar venue	X		2500	1	2 500
Total					13722
1.7 Activity Title -Models for protocols for international cooperation					
2x5-days working groups in BC					
2MS experts (names),10 days		X			
Expert fees			250	20	5000
'Project Management Costs'					5000
Per diems ¹			228	28	6384
Air tickets			500	4	2000
Seminar venue	X		2500	1	2500
Equipments for supporting the activities (flipcharts, PCs, laptops, video projectors, consumables)***	X		7500	1	7500

	Total					28384
Total Component 1						234634
III. Private Sector Inputs²						
Visibility costs ³						1000
Audit certificate costs ⁴						1000
Interpretation (XX interpreters x XX days) ⁵						6.000
Translation of XXXX (XX pages)						1000
Printing (XX pages)						1000
Total Private Sector Input						10.000
PROJECT SUBTOTAL						244634
Provision for changes in prices (at maximum 2.5% of sub-total)						5366
PROJECT TOTAL (TF+Co-financing)						300.000
BC CO-FINANCING TOTAL						50.000

¹If the sum of one additional per diem and a special economically priced ticket is lower than that of economy ticket price, then one additional day stay is recommended.

²Private sector inputs are in principle tendered by the Member State partner, which applies the provisions of Annex IV (Contract Award procedures) to the Twinning contract.

³Subject to ceiling of € 3000 for projects with a budget up to and including 1M€ and € 5000 for projects above that threshold.

⁴Recommended estimate: € 3000 - € 5000.

⁵If the sum of a BC interpreter's fees, cost of air tickets and per diems, is lower than the fees of a MS interpreter, then a BC interpreter should be used.

***** The equipments will not be subject to a purchase procedure. The beneficiary will put them at RTA's Office disposal during the implementation period.**

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